

# THE McCANDLESS TOWNSHIP SANITARY AUTHORITY

## THE REGULAR MEETING

**MINUTES – JULY 7, 2022**

**MEETING NO. 09**

**CALL TO ORDER** – The Regular Meeting of the McCandless Township Sanitary Authority Board of Directors was held on Thursday, July 7, 2022 at 7:00 p.m. at the Authority’s Administration Building, 418 Arcadia Drive, Pittsburgh, Pennsylvania 15237. Mr. Christopher Eddy called the meeting to order.

**ROLL CALL** – Mr. Eddy, Chairman called roll. Authority Board Members present were James Forsey, Patrick Semon, Tom Merski and M. John Schon.

Also Present: Kevin Creagh, Engineer of Record, KLH Engineers, Inc.; Ronald Brown, Solicitor of Dickie, McCamey, Chilcote, P.C., William Youngblood, Executive Director; Dennis Blakley, Director of Operations; Raymond Aufman, Development/Administrative Manager; Anthony Giancola, Business Manager; Jack Casey, Town of McCandless Liaison; Bill Richard, MTSA, Superintendent, Edward Bricker, Plant Manager and Elizabeth Keast, Recording Secretary.

**INVOCATION:** Mr. Forsey gave the invocation.

**PLEDGE OF ALLEGIANCE:** Chairman Eddy led the Board and staff in the Pledge of Allegiance to the Flag.

**PUBLIC COMMENT:** Stephanie Conley, Municipal Relations and Outreach for ALCOSAN spoke regarding ALCOSAN’s Open House scheduled for Saturday, September 10, 2022 from 9:00 a.m. to 4:00 p.m. rain or shine. This will be an opportunity to see their plant expansion.

Luke Leonard and Mike Clinebell for Suburban Whitetail Management LLC were available to answer questions regarding the Deer Management Program.

**COMMUNICATIONS:** Mr. Merski read the thank you note from John and Cathy Flaherty.

Chairman Eddy reports the Board of Directors held an Executive Session at the end of the June 2, 2022, Regular Meeting to discuss the Stratford Court Claim.

### **RECOMMEND THE FOLLOWING BE PLACED IN MOTION:**

**MINUTES OF THE REGULAR MONTHLY MEETING JUNE 2, 2022:** Mr. Semon made a motion to approve the Minutes of the Regular Monthly Meeting of June 2, 2022, as submitted to each Board Member, seconded by Mr. Forsey. *All members present voted “Aye” and the motion carried unanimously.*

**LIST OF BILLS DATED JULY 7, 2022:** Mr. Semon reviewed with the Board the List of Bills Report for period dated June 2, through July 6, 2022, totaling \$1,145,999.92, as presented. Mr. Semon answered several questions concerning the List of Bills.

Mr. Forsey made a motion to approve for payment the List of Bills, as presented, seconded by Mr. Schon. *All members present voted “Aye” and the motion carried unanimously.*

**GLOBAL HEAVY CORPORATION APPLICATION FOR PAYMENT NO. 5:** Mr. Merski made a motion to approve Contractor’s Application for Payment No. 5, submitted by Global Heavy Corporation, in the amount of \$566,271.90, dated June 30, 2022, for Contract 2021-109, General/Mechanical Construction, as described for the Pine Creek WWTP Improvements-Phase I Project, as recommended by KLH Engineers, Inc., seconded by Mr. Schon. *All members present voted “Aye” and the motion carried unanimously.*

**MCCURLEY HOUSTON ELECTRIC, INC., PAYMENT APPLICATION NO. 10:** Mr. Schon made a motion to approve Payment Application No. 10, submitted by McCurley Houston Electric, Inc. in the amount of \$10,778.18, period thru 6/22/2022, for Contract No. 104 Rebid/Electrical, as described for the Peebles Pump Station, as recommended by KLH Engineers, Inc., seconded by Mr. Semon. *All members present voted “Aye” and the motion carried unanimously.*

**MERIT ELECTRICAL GROUP, INC. PAYMENT APPLICATION NO. 3:** Mr. Semon made a motion to approve Payment Application No. 3, submitted by Merit Electrical Group, Inc., in the amount of \$149,539.91, dated 6/25/2022, for Contract 2021-110, Electrical, as described for the Pine Creek WWTP Improvements-Phase I Project, as recommended by KLH Engineers, Inc., seconded by Mr. Forsey. *All members present voted “Aye” and the motion carried unanimously.*

**ACCEPT THE LOWRIES RUN JOINT OWNED SEWER FINANCIAL STATEMENTS AND REQUIRED SUPPLEMENTARY INFORMATION FOR THE YEARS ENDED DECEMBER 31, 2021 AND 2020 WITH INDEPENDENT AUDITOR’S REPORT:** In answer to Mr. Schon’s question, Mr. Giancola stated that he will contact PNC Bank to verify that we have a formal investment policy for monies deposited. Mr. Forsey stated that the LROC should develop a formalized policy.

Solicitor Brown pointed out that we may want to have the Lowries Run Operating Committee consider a policy for the deposits made to the LROC account.

Mr. Forsey moved to accept the Lowries Run Joint Owned Sewer Financial Statements and Required Supplementary Information for the years ended December 31, 2021 and 2020 with Independent Auditor’s Report prepared by Maher Duessel, Certified Public Accountants, until the final report is received. This report is contingent upon approval by the Ross Township Board of Commissioners, seconded by Mr. Merski. *All members voted “Aye” and the motion carried unanimously.*

**ACCEPT THE MCCANDLESS TOWNSHIP SANITARY AUTHORITY (MTSA) FINANCIAL STATEMENTS AND REQUIRED SUPPLEMENTARY INFORMATION FOR THE YEARS ENDED DECEMBER 31, 2021 AND 2020 WITH INDEPENDENT AUDITOR’S REPORT:** Mr. Giancola presented for Board review the McCandless Township Sanitary Authority (MTSA) Financial Statements and required Supplementary Information for the years ended December 31, 2021 and 2020 with Independent Auditor’s Report.

Mr. Merski moved to accept the McCandless Township Sanitary Authority (MTSA) Financial Statements and Required Supplementary Information for the years ended December 31, 2021 and 2020 with Independent Auditor’s Report prepared by Maher Duessel, Certified Public Accountants, as recommended by Staff and Mr. Giancola, Business Manager, seconded by Mr. Semon. *All members voted “Aye” and the motion carried unanimously.*

**RESOLUTION NO. 611:** Mr. Semon moved to adopt Resolution No. 611, A Resolution of The Board of Directors of The McCandless Township Sanitary Authority, Allegheny County, Pennsylvania, Authorizing the Approval of a Second Amendment to a Loan and Security Agreement with The Huntington National Bank, and Authorizing the Execution of Documents Related Thereto, seconded by Mr. Forsey. *All members voted “Aye” and the motion carried unanimously.*

**APPOINT A VOTING DELEGATE AND AN ALTERNATE VOTING DELEGATE AT THE PMAA ANNUAL CONFERENCE:** A motion was made by Mr. Schon, to appoint Mr. Semon to serve as Voting Delegate and appoint Mr. Merski to serve as Alternate Voting Delegate at the PMAA Annual Conference Meeting, seconded by Mr. Semon. *All members present voted “Aye” and the motion carried unanimously.*

**SUBURBAN WHITETAIL MANAGEMENT PERMISSION FORM:** Solicitor Brown reviewed the permission form provided by the Suburban Whitetail Management LLC. He explained that the highlighted text on the permission form is what is to be added. The form will specifically indicate the parcel of property to be used and that our employees can participate by becoming a member of the Suburban Whitetail Management LLC program. The year will be from June 30, 2022 until June 30, 2023. The Authority also requested Suburban Whitetail to name the Authority as an additional insured on their insurance policies.

Mr. Forsey moved to authorize the Executive Director of The McCandless Township Sanitary Authority to execute the permission form with the Suburban Whitetail Management LLC, seconded by Mr. Merski. *All members present voted “Aye” and the motion carried unanimously.*

**SOLICITOR’S REPORT:**

**Stratford Court Claim-Update:** Mr. Brown reported that he does not have any new information with regard to the Straford Court case.

**ALCOSAN-Regionalization–Transfer Agreement Resolution Review:** Mr. Brown noted that Board and Staff have previously discussed the proposed transfer of our portion of our Lowries Run Trunkline jointly owned with Ross Township to ALCOSAN.

Mr. Youngblood stated that Ross Township appointed Ronald Borczyk and Michael Funk to serve as representatives to the Lowries Run Operating Committee at their June 6<sup>th</sup>, 2022, Meeting. Mr. Youngblood explained that the Authority and Ross Township Representatives of the Lowries Run Operating Committee will arrange a meeting to discuss the general topics as well as the transfer of the Lowries Run Interceptor from Manhole No. 44 down to Point of Connection O-15 to ALCOSAN.

MTSA Staff will provide a copy of the existing service agreements with Ohio Township, Emsworth Borough, Kilbuck Township and Borough of West View to Solicitor Brown for review as well as review the ALCOSAN Transfer Agreement, and the required exhibits outlined in the package received before considering a recommendation to the Board.

**KLH ENGINEERS, INC.: Engineer Creagh provided his Engineers Report.**

**Pine Creek WWTP-Phase I Expansion:** Mr. Blakley showed pictures taken by the drone of the work progressing at the Pine Creek Plant. Engineer Creagh reported Global Heavy continues to work on pouring concrete walls in the new aeration basins and selected demolition of existing walls. Merit Electrical Group has continued excavation for various duct banks from the blower building to the pipe tunnel extension.

The next Progress Meeting is scheduled for July 13, 2022, at 9:00 a.m. at the Pine Creek Plant.

**Peebles Pump Station & Force Main:** J5 Construction and McCurley Houston Electric are both completing their punch list work on the Peebles pump station project.

**A & B Pump Station & Forcemain:** Engineer Creagh advised the Board that Duquesne Light is tentatively scheduled to relocate the pole during the week of July 12 through July 14, 2022. Spartan Construction Services will then move in and start excavating the area for the building and the wet well.

**Lowries Run Cured-in-Place Pipe Lining Contract:** Jet Jack is tentatively scheduled to start on the lining project July 11, 2022.

**Shady Oak Drive Directional Drill Project 2022-114:** Jet Jack is scheduled to start work at the end of July early August.

**Longvue No. 2–Copper Study:** The Authority is waiting to receive the final NPDES permit from the Pennsylvania Department of Environmental Protection (PADEP) before moving forward with the work plan on performing the Toxics Reduction Evaluation.

**MH-1 to O-15 Project General Permit:** KLH Engineers has prepared the base map and will review it with MTSA Staff for their input. The work will encase and restore exposed concrete areas down the Lowries Run system.

**Foxridge Plan Project:** KLH Engineers submitted the Grow Grant application to ALCOSAN on June 29, 2022, for the Foxridge Plan Project. MTSA's inhouse crews are planning to perform the work using open cut excavation. The project is scheduled for the year 2023. The cost of the project is estimated to be \$320,000.00. The Resolution prepared requested \$240,000.00 from ALCOSAN's Grow Grant program.

**Executive Director's Report: Mr. Youngblood reported on the following:**

**Huntington Bank–New Lockbox System:** Mr. Giancola reported that Huntington Bank continues to work on the new lockbox/bill pay system. The Authority is tentatively scheduled to begin operation of the new system in September.

**MTSA Development Operation-Update:** Mr. Aufman reviewed the Sanitary Sewer Permit and Tap Fee Summary Report for the month of June.

Mr. Aufman presented the current Development Reviews Project Report for July showing the active and non-active construction occurring throughout the Authority's service area.

**MTSA Field and Maintenance Operation:** Mr. Richard reviewed the Maintenance/Field and Plant Operations Report.

The Televising/Cleaning Crew capped and sealed shut the old Peebles force main. The casting was removed from the valve manhole and the vault filled in. The crew is currently performing spot lining repairs and general cleaning in the area.

Mr. Aufman reported that Lines Replacement Crew discovered a trouble spot on Pine Creek Road and to rectify the situation the crew is installing two manholes over the existing line to take the hard 90 degree turn out to eliminate the problem.

The crew has cleared the trees and installed the silt fence for the Peebles Road project. At this time, we are ready for Jet Jack to begin the bore and for the crew to begin upsizing the line at the Peebles pump station.

Mr. Richard noted that the Authority received an email from a resident on Shady Oak complimenting the crew members who worked on the area project.

The Maintenance Crew completed installation of the conduit wire for the new sampler shed at Plant No. 1. Currently, the crew is working on the PLC control problems experienced at the Heights of North Park pump station. The crew is preparing to begin maintenance on the generator at the Pine Creek Plant. The HVAC systems have been repaired and serviced by in-house personnel.

Garage crews are performing general repairs, state inspections and repair of lawn equipment.

**MTSA Treatment Plants:** Mr. Bricker reviewed the Plants Report.

The Pine Creek Plant is operating on two clarifiers. The numbers are within normal range limits. Plant personnel have been monitoring the ammonia, solids and fecal processes. Plant personnel continue to order the necessary chemicals for plant operations.

A new influent sampler has been installed outside of the headworks building at the Longvue No. 1 Plant. Plant personnel completed the yearly calibration on all of the plant's meters.

Personnel at the Longvue No. 2 Plant have been working on the Bell Pit influent pipe to redirect the flow from the bells allowing the fields to fire evenly.

**Wet Weather Issues:** Mr. Youngblood reported that Annual 3 Rivers Wet Weather Sewer Conference will be held on November 2-3, 2022, at the Monroeville Convention Center.

**Fuel Comparison Work Sheet:** Mr. Blakley provided for Board review a Fuel Comparison Work Sheet for Gasoline and Diesel Fuel. In comparing the information, MTSA may experience a 73.4% increase in fuel cost for 2022 verses 2021.

**Town of McCandless-Update:** Town Liaison Casey reported that the Town of McCandless Council has selected the final round of candidates for the Town Manager position.

**Unfinished Business:** There was no unfinished business.

**New Business:** There was no new business.

**ADJORNMENT:** Mr. Semon moved to adjourn the July 7, 2022, Regular Meeting, seconded by Mr. Merski. There being no further business to bring before the Board the meeting ended at 8:00 p.m. *All members present voted "Aye" and the motion carried unanimously.*

**Eak/7/29/2022**