

THE McCANDLESS TOWNSHIP SANITARY AUTHORITY

THE REGULAR MEETING

MINUTES – MAY 2, 2019

MEETING NO. 06

CALL TO ORDER – The Regular Meeting of the McCandless Township Sanitary Authority Board of Directors was held on Thursday, May 2, 2019 at the Authority’s Administration Building, 418 Arcadia Drive, Pittsburgh, Pennsylvania 15237. Chairman Riley called the meeting to order at 7:30 p.m.

ROLL CALL – Mr. Riley, Chairman called roll. Authority Board Members present were Christopher Eddy, Patrick Semon, James Forsey. Mr. William Kirk was absent.

Also present were: Ronald Brown, Solicitor of Dickie, McCamey, Chilcote, P.C.; Eric Tissue, Engineer of Record, KLH Engineers, Inc.; William Youngblood, Executive Director-Absent; Dennis Blakley, Director of Operations; Raymond Aufman, Development/Administrative Manager; Mike Stupy, Superintendent; Ed Bricker, Plant Manager, and Elizabeth Keast, Recording Secretary.

INVOCATION: Mr. Eddy gave the invocation.

PLEDGE OF ALLEGIANCE: Mr. Riley led the Board and staff in the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS: Mr. Riley reported that there were no public comments.

COMMUNICATIONS: Secretary Eddy reported that there were no communications.

RECOMMEND THE FOLLOWING BE PLACED IN MOTION:

APPROVE THE MINUTES OF APRIL 4, 2019: A motion was made by Mr. Semon and seconded by Mr. Eddy to approve the Regular Monthly Meeting Minutes of April 4, 2019, as submitted to each Board Member. *All members present voted “Aye” and the motion carried unanimously.*

APPROVE THE LIST OF BILLS OF MAY 2, 2019: Mr. Semon, Treasurer reviewed with the Board the List of Bills Report for period April 4, 2019 through May 2, 2019, totaling \$787,421.69. Mr. Semon answered several questions concerning the List of Bills.

A motion was made by Mr. Eddy and seconded by Mr. Forsey to approve for payment the List of Bills dated April 4, 2019 through May 2, 2019, as presented to each Board Member. *All members present voted “Aye” and the motion carried unanimously.*

ADOPT RESOLUTION NO. 588: A motion was made by Mr. Forsey and seconded by Mr. Semon to adopt Resolution No. 588, A Resolution Authorizing the Twenty-sixth Amendment to the Bank Loan Agreement and Master Promissory Note No. 1, between the McCandless Township Sanitary Authority and PNC Bank, National Association, evidencing a One Million Dollar Line of Credit, as described herein and recommended by MTSA Staff. *All members present voted “Aye” and the motion carried unanimously.*

ACCEPT THE SANITARY SEWERAGE FACILITIES INSTALLED AT THE ALDERWOOD PHASE 5 PLAN: A motion was made by Mr. Semon and seconded by Mr. Eddy to accept the sanitary sewerage facilities installed at the Alderwood Phase 5 Plan of Lots for the installed cost of \$145,450.00, as recommended by the Development Department. *All members present voted “Aye” and the motion carried unanimously.*

SYSTEM REPORTS:

SOLICITOR: Solicitor Brown reported on the following:

ALCOSAN Draft Trunkline Transfer Agreement-Comments: Solicitor Brown reported that the comments reviewed at last’s month work session meeting on the Draft ALCOSAN Trunkline Transfer Agreement have been sent to 3 Rivers Wet Weather.

Solicitor Brown has sent comments to Attorney Romel Nicholas who is overseeing a group of solicitors that have met to review the terms of this trunkline agreement. The solicitors are compiling additional comments based on that meeting. Solicitor Brown will circulate the comments to Board and Staff for review prior to forwarding to 3 Rivers Wet Weather.

Allegheny County Health Department – Draft Consent Order – Status: Solicitor Brown did not have any new information to report with regard to the status of the pending Allegheny County Health Department Draft Consent Order.

Draft Land Fill Site License Agreement: Solicitor Brown reported the Town of McCandless and the McCandless Township Sanitary Authority met to discuss jointly entering into an agreement for the operation and management of a proposed fill site to be located at 700 Glen Manor Road. As a result of the meeting, Mr. Blakley prepared a memo for Board review outlining the list of topics with estimated costs to assist staff in their investigation of the elements that will need to be addressed for the proposed fill site.

At this time, Solicitor Brown received Board consensus to forward the memo to the Town of McCandless for review. Once the Town of McCandless has completed its review the Authority will arrange a meeting with the Mr. and Mrs. Badamo, property owners to discuss their expectations for the proposed fill site project.

Right-to-Know Law Request: Solicitor Brown reported that MTSA Staff received a Right-to-Know request last month from a business who owns a small parcel of property in the Green Valley Golf Course area. At this time, staff is working to identify the documents that are considered public records in response to the Right-to-Know Request.

KLH ENGINEERS, INC. ENGINEER'S REPORT: Engineer Tissue reported on the following:

A & B STP & Pump Station Conversion/Peebles Pump Station Upgrade: Engineer Tissue reported that KLH Engineers is approximately 95% complete on the design for both the A & B Plant & Pump Station Conversion/Peebles Pump Station Upgrade. KLH Engineers is in the process of reviewing the information that has been completed for the A & B Plant. KLH Engineers is planning to submit the Part II Permit prior to the next Board meeting. A request has been placed with Duquesne Light for installation of the temporary electrical service to the site.

KLH Engineers is in the process of preparing the easement through North Park for the Peebles force main. The information will be sent to the Solicitor for review.

A Special Planning Study/Act 537 is in the process of being completed as required by the Pennsylvania Department of Environmental Protection (PADEP). KLH Engineers will submit the pump station and sanitary sewer line application under a single Part II Permit. KLH Engineer has contacted the PADEP to discuss a concurrent submission for review of the Special Planning Study and Part II Permit. At this time, KLH Engineers is awaiting a response.

Pine Creek WWTF Phase I Expansion: Engineer Tissue reported that KLH Engineer met with MTSA Staff on April 9, 2019 to discuss plant issues in more detail. KLH Engineer is currently working on the layout of the aeration basins, design of the clarifiers, the pipe tunnel and piping arrangements. KLH Engineers has started to contact prospective manufacturers for proposed products. A progress meeting is in the process of being scheduled.

Longvue No. 1 Sewage Treatment Plant-Permit Renewal: KLH Engineers is currently reviewing the draft permit for any changes or significant issues. KLH Engineers will send the draft permit to staff before submitting to the Pennsylvania Department of Environmental Protection. A 30-day comment period is required from the day it is published in the Pennsylvania Bulletin.

Green Revitalization of Our Waterways (GROW) Program-Cycle 4, Letter of Interest: The Allegheny County Sanitary Authority (ALCOSAN) has sent a letter inviting the Authority to submit an application for the Green Revitalization of Our Waterways (GROW Program Cycle 4, grant funding. KLH Engineers will review the scope of work to prepare a proposal for Board consideration and review at the May 16, 2019 Reconvened Meeting. The application package submittal deadline is June 28, 2019 by 2 p.m. in electronic format.

Executive Director's Report: Mr. Blakley reported on the following:

MTSA Development Operation-Update: Mr. Aufman discussed with the Board the Sanitary Sewer Permit and Tap Fee Report submitted by the development office summarizing the figures for the month of April. Mr. Aufman also reviewed the items listed in the Current Development Projects Report. Mr. Aufman has also been in contact with the Cinemark Cinemas concerning their pending Tap Fee Monitoring Agreement.

McCandless Crossing Culvert Issue: MTSA Staff reviewed pictures taken by the drone on the blocked culvert located at McCandless Crossing near the Stonecrest Building. The Authority's manhole is currently underwater. A permanent solution to address the flooding that is occurring at the site is required.

McCandless Square Development-Blazier Drive: Mr. Aufman met with the Developer for the proposed McCandless Square project. The proposed project will include a senior assisted living facility, senior independent living facility and a retail component.

MTSA Field and Maintenance Operation Report: Mr. Stupy presented the Field Operations and Maintenance Report for Board review. The Televising and Cleaning crews are working in the Longvue 3 Plan performing cured-in-place pipe lining spot repairs. The Lines Crew has completed the Cromwell Drive project. The Authority is waiting for the contractor to begin restoration and driveway work. The Lines Crew has replaced an 8 foot section of sanitary sewer pipe on Guenevere Drive. The Maintenance Crew is working to loosen a 24-inch valve that will need to be operational during the Pine Creek Plant upgrade project. He also reviewed pictures of work occurring throughout the service area.

MTSA Plant Operation Report: Mr. Bricker reviewed the Plant Operations Report with the Board. He pointed out that the Magnesium Hydroxide System at the Pine Creek Plant is operating. Authority personnel drained and cleaned Process Tank No. 2. The crew has completed the digester work at the Pine Creek Plant. On April 30, 2019, the Allegheny County Health Department conducted an inspection at the Longvue No. 1 Sewage Treatment Plant and the results will be sent.

2018 Alternative Fuels Incentive Grant Award Notification: Mr. Blakley reported that a letter was received on April 30, 2019 from the Pennsylvania Department of Environmental Protection notifying the Authority that we have been awarded a grant in the amount of \$31,200.00 to support the propane conversion of five vehicles.

Wet Weather Issues: Mr. Blakley presented a copy of the May 2019 Update from 3 Rivers Wet Weather concerning the 2019 Sewer Rate Survey results now available online. He reviewed with the Board a copy of the 2019 Residential Rate Comparison chart for the Northern Basin municipalities.

PMAA Workshop Meeting-Update: MTSA Staff attended the PMAA Management Workshop held on May 2, 2019. Mr. Blakley provided information on several agenda topics reviewed at the meeting that included the PMAA Legislative/Regulatory Update, Pennsylvania Department of Environmental Protection Regulatory Update, Electronic Procurement 101 and the Stormwater Case Study. He also provided updates on several proposed House Bills that have the potential to impact Authorities with regard to auditing requirements. It was also mentioned that the Department of Environmental Protection will be increasing and adding fees for permit renewals.

Request to Buchart Horn, Inc.: The Authority has sent a letter to Buchart Horn, Inc. requesting the return of original documents submitted to our previous retainer engineer. MTSA Staff will provide an update on the status of obtaining the documents at the next work session meeting.

RECESS MEETING TO RECONVENE ON MAY 16, 2019: At this time, Mr. Semon moved to recess the May 2, 2019, Regular Meeting to reconvene on May 16, 2019, to consider the KLH Engineers, Inc. GROW Grant Proposal, seconded by Mr. Eddy. There being no further business to bring before the Board the meeting recessed at 8:54 p.m. **Motion Carried.**

Eak/5/8/2019