

THE McCANDLESS TOWNSHIP SANITARY AUTHORITY

THE REGULAR MEETING

MINUTES – APRIL 7, 2016

MEETING NO. 04

CALL TO ORDER – The regular meeting of the McCandless Township Sanitary Authority Board of Directors was held on Thursday, April 7, 2016 at 7:30 p.m. at the Authority's Administration Building, 418 Arcadia Drive, Pittsburgh, Pennsylvania 15237. Mr. William C. Kirk, Jr. called the meeting to order.

ROLL CALL – Mr. Kirk, Jr., Chairman called roll. Authority Board Members present were William C. Hunkele, R. Thomas Riley, James J. Wallaert and Patrick Semon.

Also present were: Ronald Brown, Solicitor of Grogan, Graffam, P.C.; Donald Newman, Engineer of Record, Buchart Horn, Inc.; William Youngblood, Executive Director; Dennis Blakley, Director of Operations; Raymond Aufman, Development/Administrative Manager; Mike Stupy; Superintendent; Mr. Flaherty, Business Manager; Gerard Aufman, Jr.,-absent, and Elizabeth Keast, Recording Secretary.

INVOCATION: Mr. Semon gave the invocation.

PLEDGE OF ALLEGIANCE: Mr. Kirk, Jr., led the Board and staff in the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS: Mr. Kirk reported that there were no public comments received.

COMMUNICATIONS: Mr. Riley reported that there were no communications to bring before the Board at this time.

ANNOUNCEMENT OF EXECUTIVE SESSION: Chairman Kirk announced that the Board moved into an executive session meeting at 7:32 p.m. for the purpose of discussing matters of potential litigation, as recommended by Solicitor Brown. After discussion, Chairman Kirk announced that the Board returned to the regular meeting at 8:00 p.m.

PRESENTATION BY KLH ENGINEERS, INC.: Representatives Eric C. Tissue, P.E., Vice President, Joe Gianvito, Director of Engineering and Kevin Hoffman, Senior Design Engineer of KLH Engineers, Inc., gave a presentation to the Board on their proposed engineering services for the Basis of Design Study for the Pine Creek Wastewater Treatment Facility Long Term Plan. Mr. Tissue reviewed his proposal letter dated March 29, 2016, outlining the proposed scope of work to be included in the Basis of Design Study for a lump sum, not-to-exceed fee of \$65,000.00 inclusive of all expenses.

At this time, the Board and Staff discussed various aspects of the proposal including associated costs and phasing of the project. As a result of discussion, it was agreed that the committee and staff will further review the proposal submitted and provide a recommendation for Board consideration at a future meeting.

RECOMMEND THE FOLLOWING BE PLACED IN MOTION:

APPROVAL OF THE MINUTES OF THE REGULAR MONTHLY MEETING OF MARCH 3, 2016: A motion was made by Mr. Semon and seconded by Mr. Riley to approve the Minutes of the Regular Monthly Meeting of March 3, 2016, as submitted to each Board Member. All in favor say aye. All ayes. **Motion Carried.**

APPROVE FOR PAYMENT THE LIST OF BILLS DATED APRIL 7, 2016: Mr. Wallaert met with William Youngblood, Dennis Blakley and John Flaherty to review the list of bills totaling \$421,347.50. Mr. Wallaert gave an update on the several items included in the List of Bills and satisfactorily answered several questions.

At this time, a motion was made by Mr. Hunkele and seconded by Mr. Riley to approve for payment the List of Bills dated April 7, 2016, as presented to each Board Member. All in favor say aye. All ayes. **Motion Carried.**

ACCEPT THE FINANCIAL STATEMENTS PREPARED FOR THE MCCANDLESS TOWNSHIP SANITARY AUTHORITY FOR THE YEAR DATED DECEMBER 31, 2015 AND 2014, WITH INDEPENDENT AUDITOR'S REPORT AS SUBMITTED BY MAHER DUESSEL, CERTIFIED PUBLIC ACCOUNTANTS: A motion was made by Mr. Riley and seconded by Mr. Wallaert to accept the Financial Statements prepared for the McCandless Township Sanitary Authority for the year dated December 31, 2015 and 2014, with Independent Auditor's Report as submitted by Maher Duessel, Certified Public Accounts. All in favor say aye. All ayes. **Motion Carried.**

ACCEPT THE FINANCIAL STATEMENTS PREPARED FOR THE LOWRIES RUN JOINT OWNED SEWER FOR THE YEAR DATED DECEMBER 31, 2015 AND 2014, WITH INDEPENDENT AUDITOR'S REPORT AS SUBMITTED BY MAHER DUESSEL, CERTIFIED PUBLIC ACCOUNTS: A motion was made by Mr. Wallaert and seconded by Mr. Semon to accept the Financial Statements prepared for the Lowries Run Joint Owned Sewer for the year dated December 31, 2015, and 2014, with Independent Auditor's Report as submitted by Maher Duessel, Certified Public Accounts. All in favor say aye. All ayes. **Motion Carried.**

ADOPT RESOLUTION NO. 567, A RESOLUTION AUTHORIZING THE TWENTY-THIRD AMENDMENT TO THE BANK LOAN AGREEMENT AND MASTER PROMISSORY NOTE NO. 1 BETWEEN THE MCCANDLESS TOWNSHIP SANITARY AUTHORITY AND PNC BANK, NATIONAL ASSOCIATION, EVIDENCING A ONE MILLION DOLLAR LINE OF CREDIT: A motion was made by Mr. Semon and seconded by Mr. Hunkele to adopt Resolution No. 567, A Resolution authorizing the Twenty-Third Amendment to the Bank Loan Agreement and Master Promissory Note No. 1 between the McCandless Township Sanitary Authority and PNC Bank National Association evidencing a One Million Dollar Line of Credit, as described. All in favor say aye. All ayes. **Motion Carried.**

AWARD THE CONTRACT FOR SUPPLYING DIESEL FUEL AND DIESEL FUEL WITH WINTER ADDITIVE TO EXPORT FUEL: A motion was made by Mr. Hunkele and seconded by Mr. Riley to award the contract for supplying Diesel Fuel and Diesel Fuel with winter additive to Export Fuel the lowest responsive responsible bidder for a service and delivery charge of \$0.0648 cents per gallon for the contract year commencing on May 1, 2016, as recommended by MTSA Staff. All in favor say aye. All ayes. **Motion Carried.**

AWARD THE CONTRACT FOR SUPPLYING UNLEADED GASOLINE TO PURVIS BROTHERS, INC.: A motion was made by Mr. Riley and seconded by Mr. Wallaert to award the contract for supplying Unleaded Gasoline to Purvis Brothers, Inc., the lowest responsive responsible bidder for a service and delivery charge of \$0.0432 cents per gallon for the contract year commencing on May 1, 2016, as recommended by MTSA Staff. All in favor say aye. All Ayes. **Motion Carried.**

AWARD THE CONTRACT FOR SUPPLYING HIGH CALCIUM QUICKLIME TO CARMEUSE LIME & STONE, INC.: A motion was made by Mr. Wallaert and seconded by Mr. Semon to award the contract for supplying High Calcium Quicklime to Carmeuse Lime & Stone, Inc., the lowest responsive responsible bidder for a per ton price of \$157.94, for an estimated contract sum of \$28,429.20 per year for 180 tons, 20 ton loads for the 24 month contract period commencing on May 1, 2016, as recommended by MTSA Staff. All in favor say aye. All Ayes. **Motion Carried.**

AWARD THE CONTRACT FOR TRANSPORTATION AND DISPOSAL OF SEWAGE SLUDGE TO WASTE MANAGEMENT: A motion was made by Mr. Semon and seconded by Mr. Wallaert to award the contract for Transportation and Disposal of Sewage Sludge to Waste Management the lowest responsive responsible bidder for a transportation cost of \$469.15 per load and a landfill disposal cost of \$28.28 per ton for a two year contract period, commencing on May 1, 2016, as recommended by MTSA Staff. All in favor say aye. All Ayes. **Motion Carried.**

MODIFY THE 2016 SOLICITOR APPOINTMENTS TO APPOINT THE LAW FIRM OF DICKIE, McCAMEY & CHILCOTE, P.C. REPRESENTED BY RONALD BROWN AND DENNIS WATSON EFFECTIVE APRIL 2016: A motion was made by Mr. Hunkele and seconded by Mr. Riley to modify the 2016 Solicitor Appointments to appoint the law firm of Dickie, McCamey & Chilcote, P.C., represented by Ronald Brown and Dennis Watson, effective April, 2016 with the fee structure and legal services to remain the same as those approved for Grogan, Graffam, P.C. All in favor say aye. All Ayes. **Motion Carried.**

APPROVE THE CONTRACT FOR THE LONGVUE NO. 2 SEWER SHED CURED-IN-PLACE LINING PROJECT TO INSIGHT PIPE CONTRACTING: A motion was made by Mr. Riley and seconded by Mr. Wallaert to approve the contract for the Longvue No. 2 Sewer Shed Cured-in-Place Lining Project to Insight Pipe Contracting in the amount of \$138,530.94 under the North Hills Council of Government Contract. All in favor say aye. All Ayes. **Motion Carried.**

ACCEPT THE SANITARY SEWERAGE FACILITIES INSTALLED AT THE VILLAGE AT PINE 5B FOR THE INSTALLED COST OF \$91,301.53: A motion was made by Mr. Wallaert and seconded by Mr. Semon to accept the Sanitary Sewerage Facilities installed at The Village at Pine 5B for the installed cost of \$91,301.53, as recommended by the Development Department. All in favor say aye. All Ayes. **Motion Carried.**

SYSTEM REPORTS:

SOLICITOR: Solicitor Brown reported on the following issues:

Lowries Run Sewer Service Agreement: Solicitor Brown provided for Board review a proposed draft Resolution authorizing the joint confirmation and ratification with the Town of McCandless of the ownership and operation by the Authority of the McCandless Sanitary Sewage System including the Lowries Run Sanitary Sewage System.

Solicitor Brown is in the process of scheduling a meeting with the Authority, Solicitor Reis and Town Council to discuss the draft resolution.

Mr. Youngblood reported that the Authority recently received a letter from Alcosan requesting a meeting to discuss their regionalization inspection project for the Lowries Run water shed.

Lowries Run Encroachment Issue: Solicitor Brown reported that the Lowries Run encroachment issue was discussed in executive session.

BUCHART HORN ENGINEER'S REPORT: Engineer Newman reported on the following:

Chapter 94 Municipal Wasteload Management Reports: Engineer Newman reported that Buchart Horn Inc., has prepared the Chapter 94 Reports for the Longvue No. 1, Longvue No. 2, A & B and Pine Creek plants. The Chapter 94 Reports were submitted to the Allegheny County Health Department and the Pennsylvania Department of Environmental Protection on March 30, 2016.

Sample Valley Pump Station Update: Engineer Newman reported that Buchart Horn has performed a field check of the A & B sewage treatment plant drawings on March 23, 2016. Buchart Horn will revise the base drawings for working with Smith and Loveless on some of the reports, the process tank replacements and package pump station. The additional disinfection will also need to be addressed.

Buchart Horn and MTSA Staff had a meeting on March 23, 2016, to further review the Sample Valley Pump Station package and drawings. Mr. Blakley explained that the application for the permit was ready to be submitted to Pennsylvania Department of Environmental Protection (PADEP) for review. However, the Authority Staff requested Buchart Horn to address several concerns we had with the clam shell pump station design and whether the station should be changed to a contained station to minimize the noise and visual aspects due to the residential area location.

Mr. Blakley reviewed the two drawings prepared by Buchart Horn, Inc. provided in the Board packet. The first drawing is the original proposal of the sliding fiberglass pump station and he described how the pump station unit would operate. The second drawing is of the pump station contained in a building and he described how that unit would operate. He explained that there would be additional costs associated with this contained pump station design.

Engineer Newman was requested to prepare a description of the increases with associated costs for the contained pump station unit. He explained that a revised schedule would need to be submitted for the project as well as a revised permit application would need to be completed to submit to PADEP for review.

After discussion, Board consensus was expressed for Engineer Newman to proceed with preparing information on the design and costs associated with the contained pump station unit for review and further discussion at the April 21, 2016 Work Session Meeting.

Phase I Administrative Consent Order (ACO) Implementation Projects: Engineer Newman will meet with Insight Pipe Contracting on April 8, 2016 to discuss the proposed schedule for the Lowries Run Lining Project. The Authority needs to obtain the start date so MTSA staff can proceed to secure the staging area located near the Green Valley Golf Course. Insight Pipe Contracting is reluctant to commit to any schedule at this time because of the high flows and extra cost of using a subcontractor to access and stage the project area. Engineer Newman will continue to work with Insight Pipe Contracting on these issues.

Lowries Run Engineers Meeting: Engineer Newman is in the process of scheduling the meeting with the engineers for the communities in the Lowries Run watershed to discuss the joint submittal project to satisfy the demonstration project for the Interim Consent Order. Due to scheduling conflicts with several engineers, Engineer Newman is working to coordinate the meeting for the end of April or the first two weeks of May to discuss the interim consent order issues such as coordination as well as provide information on the capacity offset program.

Executive Director's Report: Mr. Youngblood provided an update on the following:

MTSA Development Operation-Update: Mr. Aufman reviewed with the Board the Sanitary Sewer Permit and Tap Fee Report summarizing the figures for the month of March submitted by the development office. The development proposals under review include the McCandless Crossings Hotel and Four Story Office Building, Alderwood Phase 4, and Estates of Franklin Fields. The other recent project submittals include a Pine Township-19 lot subdivision, Village of Pine Phase 6, as well as the Acordia Health Care Building and the proposed Knights of Columbus property.

Lowries Run Lining Process: MTSA employee Steve Buehler gave a power point presentation to the Board on the lining process and repair schedule the Authority lines crew is utilizing throughout the Lowries Run system.

MTSA Staff received Board concurrence to proceed with the Presidential Plan lining project utilizing Insight Pipe Contracting.

MTSA Field and Maintenance Operation:

Bid for 30 Ton Condensing Unit at 418 Arcadia Drive: MTSA Staff has prepared the bid specifications for furnishing a 30 ton condensing unit needed at the 418 Arcadia Drive Administrative Office. This unit is similar to the unit installed at the maintenance facility. The current unit is sixteen years old and requires continuous maintenance. The Authority would like to proceed with the project before the months get warmer.

MTSA Staff was authorized to proceed to advertise for the receipt of bids in the local news publication. The Board will reconvene the April 7, 2016 Meeting to April 21, 2016 to consider award of the bid.

LED Lighting Proposal: Mr. Blakley reported that as part of the 5 Year Capital Budget, the Authority would be looking into changing the current high pressure sodium light bulbs to LED light bulbs at the maintenance facility. Initially it is proposed to do this over a 3 year period. The Authority has consulted our electrical contractor to review the system and provide a cost for the project. The contractor explained that there are grant incentives programs currently available through Penn Power and First Energy for these types of projects. Staff has estimated the cost to change the bulbs to be between \$12,000 and \$14,000 per year for each of the 3 years to complete the project.

MTSA Staff would like to begin the project at the maintenance facility and then proceed to replace the lights throughout the Arcadia Complex under a multiyear phased program. Currently, Staff is preparing the application for replacing the light bulbs at the maintenance facility to submit to First Energy to determine the available funding for the project. Upon approval of the funding the staff will request the Board's authorization to proceed once the final costs are determined.

Mr. Stupy reviewed the Field Operation and Maintenance Report.

Mr. Stupy reported that the lines crew has completed the sewer repair on Highland Road. They have replaced 100 feet of pipe with concrete encasement at the end of Jackson Street. Currently, the crew is in the process of setting up the staging area and hauling in materials for the Patricia Drive project.

He explained that the televising and cleaning crew have jet cleaned the floor drains at the Pine Creek Wastewater Treatment Facility.

Mr. Stupy reviewed pictures of a free standing loading ramp purchased through Federal Surplus to be utilized as a bridge for field projects.

The Authority dye test crew continues to perform random dye tests and sale of property dye tests.

Pine Creek Plant Centrifuge Status: Mr. Blakley provided pictures on the status of the work on the centrifuge installation at the Pine Creek Plant. At this time, the maintenance crew is awaiting delivery of additional equipment.

Longvue No. 1 Permit Renewal: Mr. Blakley reported that MTSA Staff is continuing to work on the Longvue No. 1 permit renewal. The Authority has completed the required storm water testing. Currently, the Authority is performing the third WETT Test.

Pine Creek Plant Long Term Plan Proposal Reviews: MTSA staff and review committee have met and reviewed the proposals submitted by Buchart Horn, Inc., Chester Engineers and KLH Engineers for engineering services proposed for the Pine Creek Wastewater Treatment Facility Long Term Control Plan. Mr. Riley stated that this project entails a very large scope of work and we may want to consider a phased approach for the work at the plant.

After discussion, Board consensus was expressed to allow the Board and review committee in the selection process additional time to further review the proposals and provide a recommendation at a future meeting.

Mr. Blakley thanked Mr. Riley and Mr. Wallaert for their participation on the review committee.

Wet Weather Issues: Mr. Youngblood reported that ALCOSAN approved 3 Rivers Wet Weather funding at their March 24, 2016 meeting, which will allow 3 Rivers Wet Weather to continue to provide support to the ALCOSAN customer municipalities on municipal consent order issues and projects.

RECESS TO RECONVENE ON APRIL 21, 2016: A motion was made by Mr. Riley and seconded by Mr. Hunkele to recess the April 7, 2016 Regular Meeting to reconvene on April 21, 2016 to consider award of the 30 Ton Condensing Unit bid proposals. There being no further business to come before the board the meeting ended at 10:20 p.m.
MOTION CARRIED.

Eak/4/26/2016