

THE McCANDLESS TOWNSHIP SANITARY AUTHORITY

THE REGULAR MEETING

MINUTES – MARCH 7, 2019

MEETING NO. 04

CALL TO ORDER – The Regular Meeting of the McCandless Township Sanitary Authority Board of Directors was held on Thursday, March 7, 2019 at the Authority’s Administration Building, 418 Arcadia Drive, Pittsburgh, Pennsylvania 15237. Chairman Riley called the meeting to order at 7:30 p.m.

ROLL CALL – Mr. Riley, Chairman called roll. Authority Board Members present were William C. Kirk, Christopher Eddy, Patrick Semon, James Forsey.

Also present were: Ronald Brown, Solicitor of Dickie, McCamey, Chilcote, P.C.; Eric Tissue, Engineer of Record, KLH Engineers, Inc.; William Youngblood, Executive Director; Dennis Blakley, Director of Operations; Raymond Aufman, Development/Administrative Manager; Mike Stupy, Superintendent; Chad Alviani, Business Manager; Ed Bricker, Plant Manager-Absent, and Elizabeth Keast, Recording Secretary.

INVOCATION: Mr. Riley gave the invocation.

PLEDGE OF ALLEGIANCE: Mr. Riley led the Board and staff in the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS: Mr. Riley reported that there were no public comments.

COMMUNICATIONS: Secretary Eddy reported that there were no communications.

RECOMMEND THE FOLLOWING BE PLACED IN MOTION:

APPROVE FEBRUARY 7, 2019 MINUTES: A motion was made by Mr. Semon and seconded by Mr. Eddy to approve the Regular Monthly Meeting of February 7, 2019, as submitted to each Board Member. *All members present voted “Aye” and the motion carried unanimously.*

APPROVE MARCH 7, 2019, LIST OF BILLS: Mr. Semon, Treasurer reviewed with the Board the List of Bills Report for period February 7, 2019 through March 7, 2019, totaling \$409,847.30. Mr. Semon answered several questions concerning the List of Bills.

A motion was made by Mr. Eddy and seconded by Mr. Forsey to approve for payment the List of Bills dated February 7, 2019 through March 7, 2019, as presented to each Board Member. *All members present voted “Aye” and the motion carried unanimously.*

APPOINT DELEGATE TO REPRESENT MCCANDLESS TOWNSHIP SANITARY AUTHORITY AT THE MRM PROPERTY & LIABILITY TRUST ANNUAL MEETING: A motion was made by Mr. Forsey and seconded by Mr. Semon to appoint William C. Kirk, as the voting Delegate to represent the McCandless Township Sanitary Authority at the April 4, 2019 Annual Meeting of the MRM Property & Liability Trust. In the event the Delegate cannot be present at the meeting the proxy form will be executed and submitted in advance of the meeting. *All members present voted “Aye” and the motion carried unanimously.*

APPOINT DELEGATE TO REPRESENT MCCANDLESS TOWNSHIP SANITARY AUTHORITY AT THE MRM WORKERS’ COMPENSATION TRUST ANNUAL MEETING: A motion was made by Mr. Semon and seconded by Mr. Eddy to appoint William C. Kirk, as voting Delegate to represent the McCandless Township Sanitary Authority at the April 5, 2019 Annual Meeting of the MRM Workers’ Comp Trust. *All members present voted “Aye” and the motion carried unanimously.*

APPROVE THE PURCHASE OF ONE KOBELCO MINI EXCAVATOR WITH DECK TRAILER FROM HIGHWAY EQUIPMENT COMPANY: A motion was made by Mr. Semon and seconded by Mr. Eddy to approve the purchase of One (1) New 35SR-6E Kobelco Mini Excavator with New Felling FT-16 IT-I Tilt Deck Trailer from Highway Equipment Company totaling \$34,682.00, under PA COSTARS Contract No. 8756364, as recommended by the Director of Operations. This item was included in the 2019 Capital Budget. *All members present voted “Aye” and the motion carried unanimously.*

APPROVE THE PURCHASE OF ONE AURORA RAW SEWAGE PUMP REPLACEMENT FROM KAPPE ASSOCIATES, INC.: A motion was made by Mr. Eddy and seconded by Mr. Forsey to approve the purchase of One (1) Aurora Raw Sewage Pump Replacement Model 612A 12x14x22B Capable of Pumping 5,250 GPM at 42’ TDH with 100 HP, 875 RPM, 3/60/460V, WPI Inverter Duty Rated Motor from Kappe Associates, Inc. in the amount of \$37,161.00, under PA COSTARS Contract No. 016-096, as recommended by the Directors of Operations. *All members present voted “Aye” and the motion carried unanimously.*

ACCEPT THE MCCANDLESS TOWNSHIP SANITARY AUTHORITY FINANCIAL STATEMENTS: A motion was made by Mr. Forsey and seconded by Mr. Kirk to accept the McCandless Township Sanitary Authority Financial Statements and Required Supplementary Information for the years ended December 31, 2018 and 2017 with Independent Auditor’s Report, as prepared by Maher Duessel, Certified Public Accountants, as recommended by the Business Manager. *All members present voted “Aye” and the motion carried unanimously.*

ACCEPT THE LOWRIES RUN JOINT OWNED SEWER FINANCIAL STATEMENTS: A motion was made by Mr. Kirk and seconded by Mr. Eddy to accept the Lowries Run Joint Owned Sewer Financial Statements and Required Supplementary Information for the years ended December 31, 2018 and 2017 with Independent Auditor’s Report, as prepared by Maher Duessel, Certified Public Accountants, as recommended by the Business Manager. *All members present voted “Aye” and the motion carried unanimously.*

APPROVE APPLICATION FOR PAYMENT NO. 6 TO SCHULTHEIS ROOFING, INC.: A motion was made by Mr. Semon and seconded by Mr. Eddy to approve Application for Payment No. 6 in the amount of \$5,318.10 submitted by Schultheis Roofing, Inc. for the Pine Creek Wastewater Treatment Plant Roof Replacement Project #12081, as recommended by Senate Engineering Company. *All members present voted “Aye” and the motion carried unanimously.*

APPROVE APPLICATION FOR PAYMENT 7 (FINAL) TO SCHULTHEIS ROOFING, INC.: A motion was made by Mr. Eddy and seconded by Mr. Forsey to approve Application for Payment No. 7 (Final) in the amount of \$36,747.00 submitted by Schultheis Roofing, Inc. for the Pine Creek Wastewater Treatment Plant Roof Replacement Project #12081, as recommended by Senate Engineering Company. *All members present voted “Aye” and the motion carried unanimously.*

SYSTEM REPORTS:

SOLICITOR: Solicitor Brown reported on the following issues:

ALCOSAN Draft Transfer Agreement/Consent Order-Meeting: Solicitor Brown attended a Solicitor’s meeting held by 3 Rivers Wet Weather on March 6, 2019 to update the Solicitors on the status of the pending Consent Order and ALCOSAN Draft Transfer Agreement. As of the meeting, the status of the pending DEP/Allegheny County Health Department Draft Consent Order has not been provided for review.

Solicitor Brown mentioned that there were a number of concerns raised by several of the solicitors concerning the ALCOSAN Draft Transfer Agreement.

As a result of the meeting, 3 Rivers Wet Weather encouraged municipalities to submit comments, objections and suggested modified language concerning the ALCOSAN Draft Transfer Agreement in the next two weeks.

MTSA will schedule a meeting with KLH Engineers, Solicitor Brown and Solicitor Maiello to discuss the ALCOSAN Draft Transfer Agreement.

Draft Land Fill Site License Agreement: Solicitor Brown reported that the Authority has scheduled a meeting with Representatives from the Town of McCandless to further discuss the details of the fill site project. Solicitor Brown will prepare a two-party draft agreement between the Town of McCandless and the Authority for the ongoing operation and management of the fill site. The Draft Land Fill Site Agreement prepared by Solicitor Brown has been sent to the Town of McCandless for review prior to the scheduled meeting.

Twelve Quarter Monitoring Agreements for Sunrise of McCandless/AHN Wexford: Solicitor Brown has prepared revised signature pages for the Twelve Quarter Monitoring Agreements to be executed by the Sunrise of McCandless Nursing Home and the AHN Wexford Medical Mall. These Twelve Quarter Monitoring Agreements will be transmitted to the Allegheny County Recorder’s office for recording.

Announcement of Executive Session: Chairman Riley requested for the Board to proceed into executive session at 8:17 p.m. to discuss a matter of potential litigation. Chairman Riley and Board returned from executive session at 8:32 p.m.

KLH ENGINEERS, INC. ENGINEER'S REPORT: Engineer Tissue reported on the following:

2018 Wasteload Management Chapter 94 Reports: Engineer Tissue reported that KLH Engineers Inc. has submitted the Lowries Run Report to ALCOSAN on March 1, 2019. KLH Engineers, Inc. is currently working on the reports for the A & B, Longvue No. 1, Longvue No. 2 and Pine Creek Plants that are due to the Pennsylvania Department of Environmental Protection by March 31, 2019.

A & B STP & Pump Station Conversion/Peebles Pump Station Upgrade: Engineer Tissue reported KLH Engineers, Inc. is approximately 85% complete with the design on the A & B Plant conversion. KLH Engineers is still working on the structural design. KLH Engineers is waiting for Duquesne Light to provide information on the cost to install a temporary service at the existing pump station. This will allow the contractor to work in the access road to install the sewer line. It has been decided to try to reuse the existing generator. The existing pad and conduit is sized to handle the larger unit.

KLH Engineers continues to work on the design for the Peebles Pump Station and will submit the Part II Permit sometime next week.

Mr. Blakley has scheduled a meeting for March 14, 2019, with Mr. Baechle, Director of Parks for Allegheny County to further discuss approval of the routing of the sewer line project and existing right-of-way through North Park.

Pine Creek WWTF Phase I Expansion: Engineer Tissue reported KLH Engineers is currently concentrating on the design of the clarifiers and the hydraulic profiles. The UV system has been completed. The design of the aeration tanks has started. KLH has sent preliminary information on the clarifier design to the manufacturer and is awaiting their response.

KLH Engineers, Inc. will begin to schedule meetings with the vendors. The next Design Progress Meeting is scheduled for Tuesday, March 19, 2019.

Pine Creek WWTF Organic Loading Issue: KLH Engineers submitted a letter to the Pennsylvania Department of Environmental Protection (PADEP) to restore our permit requirements to the normal review process since the samplings for the organic loading tested well below the permit limits. The Authority is awaiting a response at this time.

Longvue No. 2, UV System-Amendment: KLH Engineers, Inc. will meet with Authority Staff on March 19, 2019 to further discuss the ultraviolet light permit amendment issues.

Green Revitalization of Our Waterways (GROW) Program-Cycle 4, Letter of Interest: KLH Engineers Inc. has begun to prepare the Green Revitalization of Our Waterways program, Cycle 4, Letter of Interest application submission due to ALCOSAN by March 29, 2019. KLH Engineers, Inc. will submit for Board review a proposal with associated cost to complete the Letter of Interest application submission.

Executive Director’s Report: Mr. Youngblood reported on the following:

MTSA Development Operation-Update: Mr. Aufman discussed with the Board the Sanitary Sewer Permit and Tap Fee Report submitted by the development office summarizing the figures for the month of February. He also presented for Board review the Current Development Projects Report.

The Development Department has sent a second notification to the Bone Fish Grill concerning the outstanding payments due under their Twelve Quarter Tap Fee Agreement. The Authority will begin the process of filing a lien if payment is not received by the end of the month.

Stonecrest at McCandless: Mr. Aufman met with Representatives from the Stonecrest at McCandless, Adventure Champion Partnership, Town of McCandless, Partridge Venture Engineering, and the Allegheny Conservation District on February 12, 2019 to discuss the blocked culvert pipe under a detention pond that is overflowing during heavy rain events into the Authority’s manhole.

The Developers have received a notice of violation from the Pennsylvania Department of Environmental Protection through the Allegheny County Health Department. The Developers have hired a contractor to perform the work on the blocked culvert.

MTSA Field and Maintenance Operation Report Mr. Stupy presented the Field Operations and Maintenance Report for Board review.

- Televising and Jet Crews are cleaning and televising the lines in the Lowries Run watershed.
- During a PA One Call inspection the Authority found a surcharged manhole on Cromwell Drive. The Televising Crew was sent to investigate and found a collapsed terra cotta sewer line on Cromwell Drive that will need to be repaired. The Authority is in the process of mobilizing equipment and personnel to the site to perform an open cut repair on the line.
- Lines Crew finished the concrete pad at the Pine Creek Plant for the new magnesium hydroxide tank.
- Maintenance Crew is continuing to work in the tunnels down at the Pine Creek Plant with the recirculation pumps and the addition of the new blowers.
- Maintenance crew is changing the 100 kilowatt generator at the Peebles Pump Station due to overheating issues.
- Dye Test Crew continues to perform time of sale and random inspections 3 to 4 days per week.

- Manhole Crew has been trying new rubber manhole risers. The risers are easy to install and safer for crews due to their relatively light weight.
- The crews are receiving training and certification from Trellborg the manufacturer of the materials used for the C.I.P.P. spot repairs.
- Garage Mechanics continue to perform routine maintenance on vehicles and equipment.
- A Safety and Training Report has been prepared listing the Authority safety training programs available for employees.

Plant Operations Report: Mr. Blakley reviewed the Plant Operations Report with the Board.

- Personnel are installing LED lights in the SBR garage area which will provide energy savings to the Authority.
- The trees were removed that knocked down power lines at the A & B Plant. The generator ran for 2 1/2 days during the power outage from the wind storm.
- There were no excursions reported for the month of February for all plants.
- Windy Knoll lost power during the wind storm and the generator ran until the power was restored.
- Repairs to Kilbuck influent equalization, offline clarifier, and aeration process tanks are being scheduled.

Wet Weather Issues: Mr. Youngblood presented a copy of the March 2019 Update from 3 Rivers Wet Weather.

Articles of Interest: Mr. Youngblood mentioned two articles of interest in the February edition of “The Authority,” publication from the Pennsylvania Municipal Authorities Association entitled, The PennBid Program Electronic Bid Management System and Best Practices for Photo-Documenting a One Call Job Site.

Authority staff attended a Pennsylvania Public Utility Commission training seminar on new requirements for how to respond properly to PA One Calls through the CARL system and properly marking a utility site.

Statement of Financial Interests Form for 2018: The Board of Directors of McCandless Township Sanitary Authority will need to complete a new Statement of Financial Interests form every year to be submitted to the State Ethics Commission. The forms need to be returned and submitted to the Town of McCandless by the May 1, 2019, deadline.

Town of McCandless–Update: Mr. Kirk, Town of McCandless Liaison reviewed with the Board the potential planning, development and rezoning activities under review in the Town of McCandless.

ADJOURNMENT: At this time, Mr. Kirk moved to adjourn the Regular Meeting of March 7, 2019, seconded by Mr. Semon. There being no further business to bring before the Board the meeting was adjourned at 9:24 p.m. **MOTION CARRIED.**

Eak/3/18/2019