

THE McCANDLESS TOWNSHIP SANITARY AUTHORITY

THE REGULAR MEETING

MINUTES – MARCH 3, 2022

MEETING NO. 04

CALL TO ORDER – The Regular Meeting of the McCandless Township Sanitary Authority Board of Directors was held on Thursday, March 3, 2022 at 7:00 p.m. at the Authority’s Administration Building, 418 Arcadia Drive, Pittsburgh, Pennsylvania 15237. Mr. Christopher Eddy called the meeting to order.

ROLL CALL – Mr. Eddy, Chairman called roll. Authority Board Members present were James Forsey, Patrick Semon, Thomas Merski and M. John Schon.

Also present were: R. Thomas Riley, Assistant Treasurer-Absent, Ronald Brown, Solicitor of Dickie, McCamey, Chilcote, P.C.; Kevin Creagh, KLH Engineers, Inc.; William Youngblood, Executive Director; Dennis Blakley, Director of Operations; Raymond Aufman, Development/Administrative Manager; Bill Richard, Superintendent; Anthony Giancola, Business Manager; Jack Casey, Town of McCandless Liaison and Elizabeth Keast, Recording Secretary.

Audience: David Smith, McCandless Resident.

INVOCATION: Mr. Semon gave the invocation.

PLEDGE OF ALLEGIANCE: Chairman Eddy led the Board and staff in the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS: There were no public comments to report.

COMMUNICATIONS: Mr. Merski reported there were no communications to report.

Chairman Eddy reports the Board of Directors held an Executive Session on February 3, 2022 before the meeting to discuss potential legal claims.

RECOMMEND THE FOLLOWING BE PLACED IN MOTION:

MINUTES OF THE REGULAR MONTHLY MEETING OF FEBRUARY 3, 2022:

A motion was made by Mr. Semon to approve the Minutes of the Regular Monthly Meeting of February 3, 2022, as submitted to each Board Member, seconded by Mr. Schon. *All members present voted “Aye” and the motion carried unanimously.*

LIST OF BILLS DATED MARCH 3, 2022: Mr. Semon reviewed with the Board the List of Bills Report for period dated February 3, through March 2, 2022, totaling \$740,564.35, as presented. Mr. Semon answered several questions concerning the List of Bills. Mr. Semon advised the Board that a large number of refund checks were processed this month.

A motion was made by Mr. Forsey to approve for payment the List of Bills, as presented, seconded by Mr. Merski. *All members present voted “Aye” and the motion carried unanimously.*

CONTRACTOR’S APPLICATION FOR PAYMENT NO. 1, SUBMITTED BY GLOBAL HEAVY CORPORATION: A motion was made by Mr. Merski to approve Contractor’s Application for Payment No. 1, submitted by Global Heavy Corporation, in the amount of \$472,500.00, dated 2/28/2022, for Contract 2021-109, General/Mechanical Construction, as described for the Pine Creek WWTP Improvements-Phase I Project, as recommended by KLH Engineers, Inc., seconded by Mr. Schon. *All members present voted “Aye” and the motion carried unanimously.*

The Authority will prepare Requisition No. 1, with all supporting documentation to submit to Zion Bank. Zion Bank will wire transfer the money from the bond fund to the contractor.

PAYMENT APPLICATION NO. 6, SUBMITTED BY MCCURLEY HOUSTON ELECTRIC, INC.: A motion was made by Mr. Schon to approve Payment Application No. 6, submitted by McCurley Houston Electric, Inc., in the amount of \$39,692.25, period thru 2/18/2022, for Contract No. 104, Electrical Rebid for the Peebles Pump Station Project, as recommended by KLH Engineers, Inc., seconded by Mr. Semon. *All members present voted “Aye” and the motion carried unanimously.*

Mr. Giancola advised the Board that this payment will be processed from the 2016 Bond Fund.

PAYMENT APPLICATION NO. 6, SUBMITTED BY J5 CONSTRUCTION: A motion was made by Mr. Semon to approve Payment Application No. 6, submitted by J5 Construction, in the amount of \$476,900.00 for period through 02/21/2022 for Contract No. 103 General/Mechanical Rebid, for the Peebles Pump Station Project, as recommended by KLH Engineer, Inc., seconded by Mr. Forsey. *All members present voted “Aye” and the motion carried unanimously.*

Mr. Youngblood advised the Board that this payment will be processed from the 2016 Bond Fund.

AWARD THE BID TO SPARTAN CONSTRUCTION SERVICES, INC.: Engineer Creagh reported that on February 23rd, 2022, KLH opened seven bids submitted for the General/Mechanical Construction Contract No. 112 Project. Spartan Construction Services, Inc. was the apparent low bidder.

After discussion, a motion was made by Mr. Forsey to award the bid to Spartan Construction Services, Inc. in the amount of \$1,068,182, for the A & B Pump Station Conversion Contract No. 112-General/Mechanical Construction, the lowest, responsive, responsible bidder, as recommended by KLH Engineers, Inc., seconded by Mr. Merski. *All members present voted “Aye” and the motion carried unanimously.*

AWARD THE BID TO MCCURLEY HOUSTON ELECTRIC, INC.: Engineer Creagh reported that on February 23rd, 2022, KLH opened seven bids submitted for the Electrical Construction Contract No. 113 Project. McCurley Houston Electric, Inc. was the apparent low bidder.

After discussion, a motion was made by Mr. Schon to award the bid to McCurley Houston Electric, Inc. in the amount of \$274,000.00, for the A & B Pump Station Conversion Contract No. 113-Electrical Construction, the lowest, responsive, responsible bidder, as recommended by KLH Engineers, Inc. seconded by Mr. Semon. *All members present voted “Aye” and the motion carried unanimously.*

ACCEPT THE SANITARY SEWERAGE FACILITIES INSTALLED AT THE WALNUT COURT PLAN: A motion was made by Mr. Merski to accept the Sanitary Sewerage facilities installed at the Walnut Court Plan for the installed cost of \$82,175.00, as recommended by the Development Department, seconded by Mr. Semon. *All members present voted “Aye” and the motion carried unanimously.*

APPROVE PROPOSAL FOR ENGINEERING AND RESIDENT OBSERVATION SERVICES TO KLH ENGINEERS, INC.: A motion was made by Mr. Semon to approve the proposal for Engineering and Resident Observation Services to KLH Engineers, Inc. for the Pine Creek WWTP Improvement Project-Phase I, for a not to exceed price of \$332,800.00 for review of submittals, as-builts, and contract administration, and a not to exceed price of \$280,800.00 for resident on-site observation. The complete scope of work is outlined in their proposal dated March 2, 2022, with a Reference No. 547-02, seconded by Mr. Schon. *All members present voted “Aye” and the motion carried unanimously.*

SOLICITOR’S REPORT:

MTSA’s Amendment to Articles of Incorporation: Solicitor Brown has filed the Amendment to the McCandless Township Sanitary Authority’s Articles of Incorporation with the Secretary of the Commonwealth at the end of January. The Commonwealth has a backlog of at least a month in terms of processing submissions. Staff will continue to monitor their online system to verify that the filing has been approved.

2022 Bond Fund: The Authority has started to pay the contractor/vendor with the construction bond proceeds.

Public Investment Advisors: Solicitor Brown reported that the Authority has elected to terminate all services through Public Investment Advisors. The Authority has received the agreement from Public Investment Advisors releasing the Authority from all claims. Mr. Giancola, Business Manager is satisfied that the Authority has received all the materials that were part of the work-product. The Authority has forwarded payment to Public Investment Advisors.

KLH ENGINEERS, INC.: Engineer Creagh provided his Engineers Report.

Pine Creek WWTP-Phase I Expansion: Engineer Creagh reported that KLH Engineers is working on the submittal review for the Pine Creek WWTP Phase I Expansion Project. The contractors have scanned in all their document submittals to Procur, the online contract administration system. KLH Engineers can click the system link to access the contract specifications and the contractors' submittals for comparison and approval.

KLH Engineers will hold a monthly progress meeting on March 9th, 2022 at 9:00 a.m. at the Pine Creek Plant. All relevant parties have been notified of the meeting. At this time, the contractor has started the excavation work for the first aeration basin zone.

Discussion was held concerning the supply chain issues and the contractors are continually monitoring the status of ordered equipment to stay on schedule with the project.

The Authority will use the drone to take pictures of the work occurring at the Pine Creek Plant. Personnel will review the pictures with the Board at the March 17, 2022 Work Session Meeting.

Peebles Pump Station & Forcemain: KLH Engineers reported that work continues to progress on the project. The pumps were delivered to the Peebles location. The contractor informed KLH Engineers that the flow meters to be delivered at the end of February have been sold. The Contractor has ordered another set of flow meters and they are expected to be delivered the end of March. The transfer switch ordered is still on backorder until the end of March. KLH Engineers anticipates a mid-April startup date for the project.

A & B Pump Station Conversion & Forcemain: KLH Engineers is working on the contract specifications for a directional drill contract planned for Shady Oak Drive. This work will connect the A & B Forcemain project to the Peebles Pump Station project. The Authority will be accepting sealed bids for this contract very soon.

Lowries Run Cured-in-Place Pipe Lining Contract: Jet Jack and the Authority have executed the contract documents for the Lowries Run Cured-in Place Pipe Lining project. KLH Engineers has issued the notice to proceed to Jet Jack, Inc. At this time, the Authority is waiting for the start date from the contractor.

Executive Director's Report: Mr. Youngblood reported on the following:

MTSA Development Operation-Update: Mr. Aufman submitted for Board review the Sanitary Sewer Permit and Tap Fee Summary Report for the month of February.

Mr. Aufman prepared the current development projects report showing the active construction occurring throughout the Authority's service area.

MTSA Field and Maintenance Operation: Mr. Richard submitted for Board review the Maintenance/Field and Plant Operations Report.

The televising/cleaning crew is conducting the yearly regular maintenance inspection of the Lowries Run Interceptor to identify areas in need of repair. A copy of the report will be forwarded to Ross Township, as co-owners of the interceptor. The Authority will schedule a meeting with Ross Township to discuss the report.

The televising crew has been televising sanitary sewer lines in Pine Township and Marshall Township to identify any problems that need to be addressed ahead of their paving schedules.

The lines crew has installed approximately 550 feet of sanitary sewer line in the vicinity of the Wildwood Golf Course that is part of the A & B force main project. Staff provided pictures of the work to the Board.

The maintenance crew has installed the necessary power lines to the three job trailers for the Pine Creek Plant project.

The Authority has received the new Ford F-150 truck and the mechanics have installed the beacon lights and the radio. This truck is now back in service.

The maintenance crew replaced lamps on the ultraviolet system at the Longvue No. 1 Plant.

The crews removed a large tree that fell into the effluent distribution field and damaged one of the pipes at the Longvue No. 2 Plant.

Mr. Richard reported that during the last quarter of last year the crew discovered a water leak at the A & B Plant that has since been repaired saving a significant amount of money on the water bill.

Wet Weather Issues: Mr. Blakley reported that all the Authority's wastewater treatment plants operated as designed processing the heavy rain flows without any issues as result of the storm event that occurred on February 24, 2022.

Statement of Financial Interests Forms: The Statement of Financial Interests forms have been handed out to the Authority Board of Directors for completion. Upon receipt, these forms will be forwarded to the Town of McCandless to submit to the State Ethics Commission before the May 1, 2022, deadline.

Articles of Interest: Mr. Youngblood provided several news articles of interest for Board review. He mentioned that the Pennsylvania Municipal Authorities Association will hold several board member training sessions and management workshops during the months of March and April.

MTSA Wellness Screening: The Authority held its yearly wellness screening program for employees and their spouses on February 22, 2022.

Town of McCandless-Update: Town Liaison Casey mentioned that the Town of McCandless has gone back to holding in person meetings. He advised the Board that the construction planned for the Blazier Drive property has been changed to townhouses.

Mr. Aufman provided Mr. Casey with a tour of the McCandless Township Sanitary Authority sanitary sewer service area. He was very impressed with the Authority's operation.

Unfinished Business: There was no unfinished business.

New Business: There was no new business.

ADJOURNMENT: A motion was made by Mr. Semon to adjourn the March 3, 2022, Regular Meeting, seconded by Mr. Merski. There being no further business to bring before the Board the meeting ended at 8:00 p.m. *All members present voted "Aye" and the motion carried unanimously.*

Eak/3/24/2022