

# THE McCANDLESS TOWNSHIP SANITARY AUTHORITY

## THE REGULAR MEETING

**MINUTES – FEBRUARY 4, 2016**

**MEETING NO. 02**

**CALL TO ORDER** – The regular meeting of the McCandless Township Sanitary Authority Board of Directors was held on Thursday, February 4, 2016 at 7:30 p.m. at the Authority’s Administration Building, 418 Arcadia Drive, Pittsburgh, Pennsylvania 15237. Mr. William C. Kirk, Jr. called the meeting to order.

**ROLL CALL** – Mr. Kirk, Jr., Chairman called roll. Authority Board Members present were R. Thomas Riley, James J. Wallaert. Absent from the meeting: Mr. Hunkele and Mr. Semon.

Also present were: Jason McLean, Solicitor of Grogan, Graffam, P.C.; Donald Newman, Engineer of Record, Bucharth Horn, Inc.; William Youngblood, Executive Director; Dennis Blakley, Director of Operations; Raymond Aufman, Development/Administrative Manager; Mike Stupy; Superintendent; Mr. Flaherty, Business Manager and Elizabeth Keast, Recording Secretary.

**INVOCATION:** Mr. Riley gave the invocation.

**PLEDGE OF ALLEGIANCE:** Mr. Kirk, Jr., led the Board and staff in the Pledge of Allegiance to the Flag.

**PUBLIC COMMENTS:** Mr. Kirk reported that there were no public comments.

**COMMUNICATIONS:** Secretary Riley read into the record a letter from the Town of McCandless dated January 7, 2015, addressed to William C. Kirk, Chairman regarding Notification of Appointment. The letter reads: “At Council’s Regular Business Meeting of December 21, 2015, Councilman Gerard J. Aufman, Jr., was appointed as a liaison to the McCandless Township Sanitary Authority. This appointment will commence on January 4, 2016. Sincerely, Tobias M. Cordek, Town Manager.”

### **RECOMMEND THE FOLLOWING BE PLACED IN MOTION:**

**APPROVAL OF THE MINUTES OF THE REGULAR MONTHLY MEETING OF JANUARY 7, 2016:** A motion was made by Mr. Riley and seconded by Mr. Wallaert to approve the Minutes of the Regular Monthly Meeting of January 7, 2016, as submitted to each Board Member. All in favor say aye. All ayes. **Motion Carried.**

**APPROVAL OF THE LIST OF BILLS DATED FEBRUARY 4, 2016:** Mr. Wallaert met with William Youngblood, Dennis Blakley and John Flaherty to review the list of bills totaling \$316,846.77. Mr. Wallaert gave an update on the several items included in the List of Bills and satisfactorily answered several questions. At this time, a motion was made by Mr. Wallaert and seconded by Mr. Riley to approve for payment the List of Bills dated February 4, 2016, as presented to each Board Member. All in favor say aye. All ayes. **Motion Carried.**

**APPROVE FOR PAYMENT THE PURCHASE OF TWO (2) 2016 F-150 REGULAR CAB STYLE 8' BOX TRUCKS THROUGH THE PENNSYLVANIA COSTAR PROGRAM IN THE AMOUNT OF \$51,280.00:** A motion was made by Mr. Riley and seconded by Mr. Wallaert to approve the purchase of two (2) 2016 F-150 Regular Cab Style side 8' Box Trucks through the Pennsylvania CoStar Program, Contract 3620 for a total purchase price of \$51,280.00 for both trucks (an individual price of \$25,640.00 for each truck). The local program administrator is Baierl Automotive of Wexford, Pennsylvania and the dealership is Baierl Ford in Zelienople, Pennsylvania, as recommended by MTSA Staff. All in favor say aye. All ayes. **Motion Carried.**

**APPROVE FOR PAYMENT THE PURCHASE OF ONE (1) 2016 TRANSIT VAN THROUGH THE PENNSYLVANIA COSTAR PROGRAM IN THE AMOUNT OF \$27,058.00:** A motion was made by Mr. Wallaert and seconded by Mr. Riley to approve the purchase of one (1) 2016 Transit Van-Medium Roof R2C 148" Wheel Base through the Pennsylvania CoStar Program, Contract 3620 for a total purchase price of \$27,058.00. The local program administrator is Baierl Automotive of Wexford, Pennsylvania and the dealership is Baierl Ford in Zelienople, Pennsylvania, as recommended by MTSA Staff. All in favor say aye. All ayes. **Motion Carried.**

Mr. Blakley received Board approval to proceed with the additional equipment in the amount of \$2,679.00, required for the 2016 Transit Van as listed in the Sabre Equipment, Inc. quotation dated February 4, 2016.

**APPROVE THE PROPOSAL SUBMITTED BY BUCHART HORN, INC. DATED JANUARY 21, 2016 FOR MTSA SAMPLE VALLEY SEWAGE PUMP STATION IN THE AMOUNT OF \$72,800.00 AND FOR A & B STP REHABILITATION IN THE AMOUNT OF \$9,800.00:** A motion was made by Mr. Wallaert and seconded by Mr. Riley to approve the proposal submitted by Buchar Horn, Inc. dated January 21, 2016 for MTSA Sample Valley Sewage Pump Station in the amount of \$72,800.00 and for A & B STP Rehabilitation in the amount of \$9,800.00 for final design, permit and bid phase engineering services supplement for a not-to-exceed amount of \$82,600.00. All in favor say aye. All ayes. **Motion Carried.**

**ACCEPT THE SANITARY SEWERAGE FACILITIES INSTALLED AT MCCANDLESS CROSSING TO SERVE THE DENTISTRY FOR KIDS FOR AN INSTALLED COST OF \$17,910.00:** A motion was made by Mr. Riley and seconded by Mr. Wallert to accept the sanitary sewerage facilities installed at McCandless Crossing to serve the Dentistry for Kids building for the installed cost of \$17,910.00, as recommended by the Development Department. All in favor say aye. All ayes. **Motion Carried.**

#### **SYSTEM REPORTS:**

**SOLICITOR:** Solicitor McLean reported on the following issues:

**Lowries Run Encroachment Issue:** Solicitor McLean reported that a letter prepared by the co-solicitors for the Lowries Run Operating Committee has been sent on January 29, 2016 to Mr. Jason Davies on the Lowries Run encroachment issue. The letter informs Mr. Davies that the structure has been built directly over the Lowries Run Operating Committee's 18-inch sanitary line. The structure needs to be removed as quickly as possible.

**MTSA Easement Agreement – 9795 Perry Highway Management, LLC:** Solicitor McLean reported that the Solicitor Brown has sent proposed revisions on the easement agreement to council for 9795 Perry Highway Management, LLC. and is awaiting a response at this time.

**BUCHART HORN ENGINEER'S REPORT:** Engineer Newman reported on the following:

**Sample Valley Pump Station Update:** Engineer Newman reported that the Sample Valley Pump Station Project is continuing to move forward. The structural design of the wet well is in process of being completed. The wet well and pump station are completely designed. The specifications for the generator are under review. The lighting model is completed for the site. The access road has been laid out. Buchart Horn has contacted Duquesne Light and Peoples Gas regarding utility service for the site. Engineer Newman is working with PVE Sheffler on the stormwater management plan.

Mr. Riley requested a copy of the plot plan layout for the pump station and generator building location. Mr. Riley asked questions concerning retention time which Engineer Newman answered.

**Pine Creek Sewage Treatment Plant Centrifuge:** Engineer Newman has been in touch with the supplier for the two grinder pumps for the centrifuge. The equipment is expected to be delivered by the end of this week.

**Phase I Administrative Consent Order (ACO) Implementation Project:** Engineer Newman and MTSA met to discuss the Phase I ACO Implementation Project. Buchart Horn Inc. will prepare a proposal for these two projects for review and discussion at the February 18, Work Session Meeting.

The McCandless Township Sanitary Authority has met with Ross Township to discuss a possible project for the Lowries Run watershed. Engineer Newman was requested to arrange a meeting with the engineers for the Lowries Run watershed to discuss the project.

Mr. Youngblood and Mr. Blakley met with representatives of the Allegheny County Health Department on February 3, 2016. Mr. Youngblood requested that Engineer Newman have the Consent Order report requirement completed for submission by the end of September 2016.

Engineer Newman reported on the status of Alcosan's 308 letter from the Environmental Protection Agency. Apparently, the letter requires Alcosan to provide plans for implementing flow targets for the Alcosan communities.

Engineer Newman reported that next month Alcosan will release to the communities their response to the EPA's 308 letter. Alcosan will have a year to refine their submittal and finalize their response.

Mr. Youngblood anticipates that Alcosan will require some type of flow targets that the municipalities will be expected to meet.

**Executive Director's Report: Mr. Youngblood provided an update on the following:**

**MTSA Development Operation-Update:** Mr. Aufman reviewed with the Board the Sanitary Sewer Permit and Tap Fee Report summarizing the figures for the month of January submitted from the development office.

**MTSA Field and Maintenance Operation:** Mr. Stupy reviewed his report with the Board. The televising crew is working on the 2016 schedule. The cleaning crew is working on the 2016 root cutting list. The lines crew is helping with the other crews at the Plants. The employees are working on building a storage room at the maintenance facility. The maintenance crew has performed pump repairs and worked on wiring problems at Sewickley Hills Pump Station. MTSA Staff is preparing a pump station repair proposal for Sewickley Hills Borough's review.

The maintenance crew continues to install components, control panels and conduit wiring for the centrifuge at the Pine Creek Plant. Two employees are working on fabricating new return trough gates for the Pine Creek Plant. The dye test crew continues to perform random dye tests and sale of property dye tests four (4) days a week. The garage mechanics are performing routine maintenance and state inspections on rolling stock.

**MTSA Plant Operation:** Mr. Blakley reported that MTSA Staff performed an operational review of the Pine Creek Plant system to determine what could be done to improve operations at the plant. Plant Staff has been working diligently to deal with the challenges that have occurred at the Pine Creek Plant until a more permanent solution is implemented. Currently, the plant is performing satisfactorily.

MTSA Staff has sent out a request for qualifications to three engineering firms. A mandatory pre-submission meeting was held on January 27, 2016 at 10:00 at the plant wherein all three engineering firms were in attendance.

On February 10, 2016, the Authority will receive the proposals from the three engineering firms for review by staff and board members. MTSA Staff will provide a recommendation to the Board at a future work session meeting and the engineering firm selected will provide a presentation to the Board.

**Wet Weather Issues:** Mr. Youngblood reported that the Authority had a meeting with the Allegheny County Health Department to discuss the status of the plants and to inform them of the solicitation of engineering services for the upgrading of the Pine Creek plant.

Mr. Youngblood and Mr. Blakley also met with two consultants from Alcosan to discuss the Board's request for Alcosan's consideration of a plant in the Lowries Run watershed.

**Statement of Financial Interest Form for year 2015:** Mr. Youngblood reported the McCandless Township Sanitary Authority Board of Directors are required to complete a new Statement of Financial Interest form every year to submit to the State Ethics Commission. The State Ethics forms will be passed out at the March meeting to be returned and submitted to the Town of McCandless by the May 1, 2016, deadline.

**Articles of Interest:** Mr. Youngblood provided in the Board packet several articles of interest from the local news publication. In the Board packet was a copy of the Bear Run Meeting Minutes for review.

Mr. Riley mentioned that he experienced a water main problem. He discussed the cooperation between different utility companies.

**ADJOURNMENT:** Mr. Riley moved to adjourn the February 4, 2016 Regular Meeting, seconded by Mr. Wallaert and carried. The meeting adjourned at 8:24 p.m.

**Eak/2/8/2016**