

# THE McCANDLESS TOWNSHIP SANITARY AUTHORITY

## THE REGULAR MEETING

**MINUTES – DECEMBER 5, 2019**

**MEETING NO. 15**

**CALL TO ORDER** – The Regular Meeting of the McCandless Township Sanitary Authority Board of Directors was held on Thursday, December 5, 2019 at the Authority’s Administration Building, 418 Arcadia Drive, Pittsburgh, Pennsylvania 15237. Chairman Riley called the meeting to order at 7:30 p.m.

**ROLL CALL** – Mr. Riley, Chairman called roll. Authority Board Members present were William Kirk, Patrick Semon, Christopher Eddy and James Forsey.

Also present were: Ronald Brown, Solicitor of Dickie, McCamey, Chilcote, P.C.; Eric Tissue, Engineer of Record, KLH Engineers, Inc.; William Youngblood, Executive Director; Dennis Blakley, Director of Operations; Anthony Giancola, Business Manager; Raymond Aufman, Development/Administrative Manager-Absent; Mike Stupy, Superintendent-Absent; Ed Bricker, Plant Manager and Elizabeth Keast, Recording Secretary.

**INVOCATION:** Mr. Riley gave the invocation.

**PLEDGE OF ALLEGIANCE:** Mr. Riley led the Board and staff in the Pledge of Allegiance.

**PUBLIC COMMENTS:** Mr. Riley reported that there were no public comments.

**COMMUNICATIONS:** Secretary Eddy reported that there were no communications.

**RECOMMEND THE FOLLOWING BE PLACED IN MOTION:**

**MINUTES OF THE REGULAR MONTHLY MEETING OF NOVEMBER 7, 2019 AND THE RECONVENED MEETING OF NOVEMBER 21, 2019:** A motion was made by Mr. Semon and seconded by Mr. Eddy to approve the Minutes of the Regular Monthly Meeting of November 7, 2019, and the Reconvened Meeting of November 21, 2019, as submitted to each Board Member. *All members present voted “Aye” and the motion carried.*

**LIST OF BILLS OF DECEMBER 5, 2019:** Mr. Semon, Treasurer reviewed with the Board the List of Bills Report for the period of November 7<sup>th</sup> through December 3<sup>rd</sup>, 2019, totaling \$509,304.72. Mr. Semon also reviewed the summary sheet to the List of Bills outlining the top 14 payments.

A motion was made by Mr. Eddy and seconded by Mr. Forsey to approve for payment the List of Bills Report for December 5, 2019, as presented to each Board Member. *All members present voted “Aye” and the motion carried.*

**ADOPT RESOLUTION NO. 595:** A motion was made by Mr. Forsey and seconded by Mr. Kirk to adopt Resolution No. 595, A Resolution of the Board of Directors of the McCandless Township Sanitary Authority, Allegheny County, Pennsylvania, Revising and Establishing a New Sanitary Sewer Service Rate Schedule for Customers of the McCandless Township Sanitary Authority. *All members present voted “Aye” and the motion carried.*

The residential and non-residential user charge will increase \$.15 cents per 1000 gallons of water consumed. The major increase in the budget is due to the ALCOSAN rate increase.

**ACCEPT THE SANITARY SEWERAGE FACILITIES INSTALLED TO PROVIDE SEWER SERVICE TO 2160 REIS RUN ROAD:** A motion was made by Mr. Kirk and seconded by Mr. Semon to accept the sanitary sewerage facilities installed to provide sewer service to 2160 Reis Run Road (Smith Extension) for the installed cost of \$15,225.00, as recommended by the Development Department. *All members present voted “Aye” and the motion carried.*

**ACCEPT THE SANITARY SEWERAGE FACILITIES INSTALLED AT SUNSET RIDGE, PHASE I:** A motion was made by Mr. Semon and seconded by Mr. Eddy to accept the sanitary sewerage facilities installed at Sunset Ridge, Phase I for the installed cost of \$302,668.00, as recommended by the Development Department. *All members present voted “Aye” and the motion carried.*

**SYSTEM REPORTS:**

**SOLICITOR: Solicitor Brown reported on the following:**

**ALCOSAN Transfer Agreement:** The Authority has not received any new information concerning the ALCOSAN Transfer Agreement package.

**ALCOSAN Consent Decree–Update:** The Authority has not received any new information concerning the ALCOSAN Consent Decree.

**Right-of-Way Agreement for North Park/A & B Projects:** Solicitor Brown has prepared and submitted the final form of the Easement Agreement to the County of Allegheny for review. This is to install the sanitary sewer line through North Park. The Easement Agreement includes the provisions previously discussed. The exhibits will be attached to the agreement.

The Agreement will be submitted to Allegheny County Council for their approval at their next Regular Meeting.

KLH Engineers, Inc. has prepared the descriptions and drawings to forward to Solicitor Brown to prepare the sixteen (16) Easement Agreements required for the A & B Project.

**KLH ENGINEERS, INC. ENGINEER'S REPORT: Engineer Tissue provided an update on the following items:**

**Engineer Retainer for 2020:** Mr. Tissue of KLH Engineers submitted for Board review a copy of the engineering retainer letter for 2020 with annual rate schedule. There will be no change to their retainer fee. Mr. Forsey had a question concerning the language used in Section 7 Reuse of Documents under the Terms and Conditions for Consulting Services.

As a result of Board discussion, Solicitor Brown will provide KLH Engineers with modified language to Section 7 Reuse of Documents.

**A & B STP & Pump Station Conversion/Peebles Pump Station Upgrade:** Engineer Tissue stated KLH Engineers has submitted the Part II Permit to the Pennsylvania Department of Environmental Protection (PADEP) for review and approval. KLH Engineers has addressed the comments received from Allegheny County Conservation District with regard to the NPDES permit.

**Pine Creek WWTF Phase I Expansion:** Engineer Tissue reported KLH Engineers will need to file a number of permits specifically a Part II Permit scheduled to be submitted on December 20, 2019 to the Pennsylvania Department of Environmental Protection.

KLH Engineers has reviewed Hampton Township Stormwater Management Ordinance and is in the process of applying to PVE for a waiver of technical requirements.

The next Pine Creek Plant Progress Meeting is scheduled for Tuesday, December 17, 2019.

**Green Revitalization of Our Waterways (GROW) Program-Cycle 4 Status:** Engineer Tissue of KLH Engineers reported that the GROW grant requested by the Authority has been approved by ALCOSAN. KLH Engineers will proceed with the project following a kick-off meeting for the grant to be scheduled by ALCOSAN. The Authority has requested Insight Pipe Contracting to submit a cost proposal for the lining work.

**Longvue No. 2 Part II Permit:** KLH Engineers reported that the Part II Permit application approval will require the Authority to provide a plan for permanent emergency power to operate the UV system at the Longvue No. 2 Sewage Treatment Plant. KLH Engineers has addressed comments from PADEP. The reviewing engineer from PADEP has recommended approval of the permit application. The Authority is awaiting an approval letter from PADEP at this time.

**H2O Grant:** KLH Engineers is preparing an H2O Grant application for funding related to the Pine Creek Wastewater Treatment Plant Long Term Control Project. Grant funding priority is typically tied to economic benefits, future development will be emphasized. The grant application submission deadline is December 13, 2019.

**Executive Director's Report: Mr. Youngblood reported on the following:**

**MTSA Development Operation-Update:** The Development Department prepared the Sanitary Sewer Permit and Tap Fee Report summarizing the figures for the month of November. Also, submitted was a copy of the December Current Development Projects Report listing construction projects occurring throughout the MTSA service area.

**Field Operation & Maintenance:** Mr. Stupy reviewed with the Board the Field Operation & Maintenance Report.

All three crews are working together to finish the cured-in-place pipe spot repair project located in the Peebles Pump Station service area.

The Lines Crew has relocated the ramp and grit dumpster at the Pine Creek Plant in order to make room for the new blower room addition. Mr. Stupy reviewed pictures of the work.

The Maintenance Crew is reconditioning one of the macerators, which conditions the sludge before it enters the centrifuge.

Mr. Stupy circulated a copy of the 2020 Root Control Program compiling the line segment inspection and cleaning work activities performed throughout the MTSA service area. The report includes the streets that are targeted for cleaning on a regular schedule. The root control program reduces the cost of chemical treatment.

**Plants Operation Report:** Mr. Blakley reviewed the Plants Operation Report prepared.

Plant personnel have moved the second round of tank and trough cleaning/grit removal to begin the week of December 9<sup>th</sup>, at the Pine Creek Plant. All permit requirements were met for October and November.

At the Longvue No. 1 Plant, the Plant Operators are preparing the facility for the winter months. MTSA Operators will host a tour of the facility on January 4, 2020 for a Penn State Extension class on Watershed Stewardship.

**3 Rivers Wet Weather:** Mr. Youngblood provided an email received from 3 Rivers Wet Weather. Attached to the email was a letter from the Pennsylvania Department of Environmental Protection (PADEP) providing instructions on requesting an extension to the Authority's tap allocations through June 30, 2020. The Authority will prepare a letter to submit to the PADEP requesting an extension and the number of taps needed.

**2020 Inter-Municipal Agreements:** MTSA Staff has prepared and submitted the 2020 Inter-Municipal Agreements with our updated rate schedule to Girty's Run Joint Sewer Authority, Ohio Township Sanitary Authority and Marshall Township Municipal Sanitary Authority for review and approval.

**U.S. Department of Labor ONET Request:** Mr. Youngblood provided to the Board a copy of the information requested from the U. S. Department of Labor in regard to their ONET Program. MTSA Staff advised the Department Representative that the Authority does not have any employees listed in the categories indicated.

**Town of McCandless–Update:** Mr. Kirk reported that the Town of McCandless Council made their appointment to the McCandless Township Sanitary Authority Board at their Meeting held on December 2, 2019.

**Recess to Reconvene on December 19, 2019:** A motion was made by Mr. Semon and seconded by Mr. Eddy to recess the December 5, 2019 Regular Meeting to reconvene on December 19, 2019 to consider approval of the McCandless Township Sanitary Authority Annual Engineering Report/2020 Budget and any other business that may come before the Board at that time. There being no further business to come before the board the meeting ended at 8:44 p.m. **Motion Carried.**

**EAK/12/18/2019**