

THE McCANDLESS TOWNSHIP SANITARY AUTHORITY

THE REGULAR MEETING

MINUTES – DECEMBER 1, 2016

MEETING NO. 14

CALL TO ORDER – The regular meeting of the McCandless Township Sanitary Authority Board of Directors was held on Thursday, December 1, 2016 at 7:30 p.m. at the Authority’s Administration Building, 418 Arcadia Drive, Pittsburgh, Pennsylvania 15237. Mr. William C. Kirk, Jr., called the meeting to order.

ROLL CALL – Mr. William C. Kirk, Jr., Chairman called roll. Authority Board Members present were William C. Hunkele, R. Thomas Riley, James J. Wallaert and Patrick Semon.

Also present were: Ronald Brown, Solicitor of Dickie, McCamey & Chilcote, P.C.; Donald Newman, Buchart Horn, Inc.; William Youngblood, Executive Director; Dennis Blakley, Director of Operations; Raymond Aufman, Development/Administrative Manager; Michael Stupy; Superintendent; John Flaherty, Business Manager; Edward Bricker, Chief Plant Operator-Absent; Gerard Aufman, Jr.-Absent, and Elizabeth Keast, Recording Secretary.

Audience: Mr. Christopher Eddy resident was in the audience.

INVOCATION: Mr. Riley gave the invocation.

PLEDGE OF ALLEGIANCE: Mr. Kirk led the Board and staff in the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS: Mr. Kirk reported that there were no public comments.

COMMUNICATIONS: Mr. Riley reported there were no communications to bring before the Board at this time.

RECOMMEND THE FOLLOWING BE PLACED IN MOTION:

APPROVAL OF THE MINUTES OF THE REGULAR MONTHLY MEETING OF NOVEMBER 3, 2016: A motion was made by Mr. Hunkele and seconded by Mr. Riley to approve the Minutes of the Regular Monthly Meeting of November 3, 2016, as submitted to each Board Member. All voted in favor of the motion, none opposed. **Motion Carried.**

APPROVE FOR PAYMENT THE LIST OF BILLS DATED DECEMBER 1, 2016: Mr. Wallaert met with Mr. Youngblood, Mr. Blakley and Mr. Flaherty to review the list of bills totaling \$607,057.83. Mr. Wallaert gave an update to the Board on the several items included in the List of Bills and satisfactorily answered several questions.

At this time, a motion was made by Mr. Riley and seconded by Mr. Wallaert to approve for payment the List of Bills dated December 1, 2016, as presented to each Board Member. All voted in favor of the motion, none opposed. **Motion Carried.**

APPROVE THE MCCANDLESS TOWNSHIP SANITARY AUTHORITY OPERATING BUDGET FOR THE YEAR 2017: A motion was made by Mr. Wallaert and seconded by Mr. Semon to approve the McCandless Township Sanitary Authority Operating Budget for the year 2017, as prepared by the Business Manager. All voted in favor of the motion, none opposed. **Motion Carried.**

APPROVE THE MTSA/ROSS LOWRIES RUN OPERATING BUDGET FOR THE YEAR 2017: A motion was made by Mr. Semon and seconded by Mr. Hunkele to approve the MTSA/ROSS Lowries Run Operating Budget for the year 2017, as submitted and contingent upon approval by the Ross Township Board of Commissioners. All voted in favor of the motion, none opposed. **Motion Carried.**

ADOPT RESOLUTION NO. 573: A motion was made by Mr. Hunkele and seconded by Mr. Riley to adopt Resolution No. 573, A Resolution of the Board of Directors of the McCandless Township Sanitary Authority, Allegheny County, Pennsylvania, Revising and Establishing a New Sanitary Sewer Service Rate Schedule for Customers of The McCandless Township Sanitary Authority effective January 1, 2017. All voted in favor of the motion, none opposed. **Motion Carried.**

ADOPT RESOLUTION NO. 574: A motion was made by Mr. Riley and seconded by Mr. Wallaert to adopt Resolution No. 574, A Resolution of the Board of Directors of the McCandless Township Sanitary Authority, Allegheny County, Pennsylvania, Adopting New Tapping Fees as Authorized and Permitted by Section 5607 (d) of the Act of June 19, 2001 (P.L.287, No. 22), Known as the Municipality Authorities Act of 2001, as Amended by Act 57 of 2003, effective December 1, 2016. All voted in favor of the motion, none opposed. **Motion Carried.**

Engineer Newman provided a Buchart Horn letter dated December 1, 2016, indicating that the study with the calculations dated December 3, 2014 has been reviewed as specified under Act 57 to update the existing MTSA tapping fee. The calculation consists of a Capacity Portion of \$3,980 and a Collection Portion of \$1420 for a total tapping fee of \$5,400 per EDU.

ADOPT RESOLUTION NO. 575: A motion was made by Mr. Riley and seconded by Mr. Wallaert to adopt Resolution No. 575, A Resolution of the Board of Directors of the McCandless Township Sanitary Authority, Allegheny County, Pennsylvania, Amending Fee Schedule A and B, Listing Customer and Developer Sewer Related Fees effective January 1, 2017. All voted in favor of the motion, none opposed. **Motion Carried.**

AWARD BID FOR FURNISHING ULTRA VIOLET DISINFECTION EQUIPMENT FOR THE LONGVUE NO. 2 TREATMENT FACILITY: A motion was made by Mr. Wallaert and seconded by Mr. Semon to award the bid for furnishing Ultra Violet Disinfection Equipment for the Longvue No. 2 Treatment Facility to Kappe Associates, Inc., the lowest responsive responsible bidder in the amount of \$25,100.00, as recommended by MTSA Staff. All voted in favor of the motion, none opposed. **Motion Carried.**

Mr. Blakley reported that the Authority will install the ultra violet equipment using in house personnel to complete the work.

SYSTEM REPORTS:

SOLICITOR: Solicitor Brown reported on the following issues:

Lowries Run Encroachment Issue-Sovereign Development LLC-Access Agreement: Solicitor Brown has sent the final draft of the Access Agreement to the Attorney for Sovereign Development, property owner for review. Solicitor Brown has inserted a sentence in the agreement making it clear that there are no waivers of any claims that could arise in the future regarding the condition of the line. The Attorney for Mr. Linkowski requested a copy of the televised portion of the line under his property. MTSA Staff prepared a copy of the requested information to submit to the Attorney.

Lowries Run Sewer Service Assignment Agreement-MTSA/Town: Solicitor Brown provided for Board review the Lowries Run Sewer Service Assignment Agreement between the McCandless Township Sanitary Authority and the Town of McCandless. This assigns the 1954 “Z” Agreement from the Town of McCandless to the Authority as authorized by both the Town Resolution and our Resolution. The Assignment Agreement will be sent to Solicitor Ries for review.

Tilly Access Agreement: Solicitor Brown is awaiting a response from Solicitor Witherel who is representing Mr. and Mrs. Tilly concerning the Access Agreement.

2017 Reappointment Letter: Solicitor Brown provided for Board review a Reappointment Letter for 2017 from Dickie McCamey & Chilcote, P.C. The fee schedule for 2017 will be the same as 2016, with no increases proposed in the rates.

BUCHART HORN ENGINEER’S REPORT: Mr. Newman reported on the following:

2017 Reappointment Letter: Engineer Newman is in the process of preparing his 2017 Reappointment Letter for review at the January meeting. Buchart Horn is currently reviewing the annual report to determine requirements for the bond indenture.

Sample Valley Pump Station Project: Engineer Newman reported that the Sample Valley Pump Station Project was advertised. Buchart Horn has had 7 requests for copies of the bid documents to date. The prebid conference is scheduled for Monday, January 9, 2017 at 10:00 a.m. with the bid opening to be held on Tuesday, January 17, 2016 at 3:00 p.m. at the MTSA office.

Buchart Horn, Inc. has had communications with Peoples Gas and Duquesne Light Company regarding utility service to the Sample Valley Pump Station facility. Buchart Horn is working to resolve the issues. At this time services are still pending to the facility. Mr. Blakley responded to Engineer Newman's request that the gas meter should be installed at the property line.

A & B Plant Rehabilitation – Design Progress: Engineer Newman has discussed the design with his staff engineers. Buchart Horn is in the process of preparing a scope of work for the project as discussed at the last meeting.

Phase I ACO Implementation Project: Buchart Horn, Inc. prepared the Phase I Consent Order Implementation Project Progress Report for the Authority to submit to the Department of Environmental Protection, ALCOSAN and the Allegheny County Health Department to satisfy the consent order requirements by the December 1, 2016, deadline.

Lowries Run Offset Capacity Lining Project: Engineer Newman reported that the Phase I, Lowries Run interceptor capacity offset program lining work completed by Insight Pipe Contracting is essentially complete. The review of the CCTV completed segments revealed five service laterals with significant leakage around the unsealed joint sections of the lateral connections. Buchart Horn and Staff are discussing options to address the repairs and associated costs. MTSA and Buchart Horn discussed performing a plug and release procedure on the sewer line to evaluate the amount of infiltration that has been removed from the system.

The Phase II, Lowries Run interceptor capacity offset program work will require the lining contractor to crossover several small residential bridges to reach the sewer lines. MTSA Staff has contacted Allegheny Crain to obtain a quote on supplying a crane for the project.

Planning Module Component Request: Engineer Newman has contacted the Department of Environmental Protection to verify the additional planning module component certification process.

Act 57 Calculation Review: Engineer Newman is in the process of preparing an updated Act 57 Calculation as requested by the Board.

MTSA Development Operation-Update: Mr. Aufman reviewed with the Board the Sanitary Sewer Permit and Tap Fee Report summarizing the figures for the month of November submitted by the development office. He provided the Board with an update on residential and commercial permits. MTSA is performing tests and final inspections on previously installed lines on several of the development projects.

Mr. Aufman is working with representatives for McCandless Crossings on a flow study for the sanitary sewer line that runs underneath McKnight Road on the West Side of McKnight Road. The purpose of the flow study would be to determine the existing capacity within the line.

MTSA Field and Maintenance Operation: Mr. Stupy provided a Field and Maintenance Report and Winter Work List for Board review. He explained that the cleaning crew has cleaned out the digester at Longvue No. 2 plant.

The televising crew is currently working in the Pine Creek watershed. They have ten cured in place pipe spot repairs remaining to complete after completing approximately 40 repairs.

The lines crew has completed the installation of the gravity line to the existing manhole. They will begin digging the pit for the installation of the mag meter next week.

The dye test crew is performing sale of property inspections 3 to 4 days a week and filling in with performing random dye tests.

The maintenance crew is rebuilding pumps for station and plants. They will continue to perform routine maintenance of plants, pump stations and buildings. An employee is working on a new control operating system for Busch Pump Station.

The garage mechanics are performing routine maintenance on all rolling stock and equipment.

Plant Operations: Mr. Bricker provided a brief report on the status of the plant operations.

Pine Creek Plant Centrifuge Status: Mr. Blakley has spoken with Flottweg representatives who are interested in scheduling the performance test to certify the equipment and sludge so they can proceed with submitting a payment request.

Discussion concerning Flottweg's contractual obligations took place. Mr. Blakley will provide information on the performance testing requirements as outlined in the contract for Board review at the next meeting.

Pine Creek Plant – Digester Demonstration Project: The digester demonstration project is continuing at the Pine Creek Plant to reduce the volatile content by utilizing three aerobic digester tanks and magnesium hydroxide.

Wet Weather Issues: Mr. Youngblood reported that MTSA Board members, staff along with Buchart Horn attended a Municipal Update Meeting given by 3 River Wet Weather and ALCOSAN on November 30, 2016 at 7:00 p.m. for the elected officials and engineers regarding source reduction and flow targets as it relates to their regionalization plan.

Pine Creek Bridge Rehabilitation Project – Update: Mr. Youngblood reported that the Pine Creek Bridge Rehabilitation Project has been officially completed.

Wildwood Country Club–Update: Mr. Blakley met with representatives of the Wildwood Country Club to discuss a proposed routing of a force main that would run through a parcel of the land located adjacent to the golf course. The president of the golf course explained during the meeting that the club leases the parcel of land from three of the club members. The club will contact the owners and present the Authority’s proposal.

Town of McCandless Environmental Advisory Committee: Mr. Youngblood has been contacted by Mr. Singer, Chairman of the Environmental Advisory Committee established by the Town of McCandless to tour the Authority’s facilities and operations on Friday, December 9, 2016.

Sample Valley Project Grant Application – Update: Mr. Blakley received an email request from the Pennsylvania Small Water & Sewer Application division for additional information and clarification on some items submitted in the grant application for the Sample Valley Project.

Articles of Interest: Mr. Youngblood reported that Mr. Schombert will be officially retiring from 3 Rivers Wet Weather at the end of December. Also, included in the board packet are several articles of interest from the local news publication.

ADJOURNMENT: A motion was made by Mr. Riley and seconded by Mr. Wallaet to adjourn the December 1, 2016 Regular Meeting. There being no further business to come before the board the meeting ended at 8:40 p.m. All voted in favor of the motion, none opposed. **Motion Carried.**

Eak/12/13/2016