

THE McCANDLESS TOWNSHIP SANITARY AUTHORITY

THE REGULAR MEETING

MINUTES – NOVEMBER 7, 2019

MEETING NO. 13

CALL TO ORDER – The Regular Meeting of the McCandless Township Sanitary Authority Board of Directors was held on Thursday, November 7, 2019 at the Authority's Administration Building, 418 Arcadia Drive, Pittsburgh, Pennsylvania 15237. Chairman Riley called the meeting to order at 7:31 p.m.

ROLL CALL – Mr. Riley, Chairman called roll. Authority Board Members present were William Kirk, Patrick Semon, Christopher Eddy and James Forsey.

Also present were: Ronald Brown, Solicitor of Dickie, McCamey, Chilcote, P.C.-Absent; Eric Tissue, Engineer of Record, KLH Engineers, Inc.; William Youngblood, Executive Director; Dennis Blakley, Director of Operations; Anthony Giancola, Business Manager; Raymond Aufman, Development/Administrative Manager; Mike Stupy, Superintendent; Ed Bricker, Plant Manager and Elizabeth Keast, Recording Secretary.

INVOCATION: Mr. Forsey gave the invocation.

PLEDGE OF ALLEGIANCE: Mr. Riley led the Board and staff in the Pledge of Allegiance.

PUBLIC COMMENTS: Mr. Riley reported that there were no public comments.

COMMUNICATIONS: Secretary Eddy reported that there were no communications.

RECOMMEND THE FOLLOWING BE PLACED IN MOTION:

MINUTES OF THE REGULAR MONTHLY MEETING OF OCTOBER 3, 2019: A motion was made by Mr. Semon and seconded by Mr. Eddy to approve the Minutes of the Regular Monthly Meeting of October 3, 2019, as submitted to each Board Member. *All members present voted "Aye" and the motion carried.*

LIST OF BILLS OF NOVEMBER 7, 2019: Mr. Semon, Treasurer reviewed with the Board the List of Bills Report for the period of October 4th through November 6th, 2019, totaling \$1,118,195.01. Mr. Semon also reviewed the summary sheet to the List of Bills outlining the top 15 payments.

A motion was made by Mr. Eddy and seconded by Mr. Forsey to approve for payment the List of Bills Report for the period of October 4th through November 6th, 2019, as presented to each Board Member. *All members present voted "Aye" and the motion carried.*

2020 MCCANDLESS TOWNSHIP SANITARY AUTHORITY BOARD OF DIRECTORS REGULAR MEETING AND WORK SESSION MEETING SCHEDULE: A motion was made by Mr. Forsey and seconded by Mr. Kirk to approve the McCandless Township Sanitary Authority Board of Directors 2020 Regular Meeting and Work Session Meeting Schedule, as presented. MTSA Staff will advertise the Meeting Schedule in the local news publication. *All members present voted “Aye” and the motion carried.*

KLH ENGINEERS INC. PROPOSAL SUBMITTED FOR ENGINEERING SERVICES FOR THE ALCOSAN GROW GRANT CYCLE 4: A motion was made by Mr. Kirk and seconded by Mr. Semon to approve the proposal submitted by KLH Engineers, Inc. for engineering services for the ALCOSAN GROW Grant Cycle 4 Lower Lowries Run Interceptor I/I Reduction Project for a not to exceed amount of \$5,000.00. *All members present voted “Aye” and the motion carried.*

MTSA/ROSS LOWRIES RUN PROPOSED OPERATING BUDGET FOR YEAR 2020: A motion was made by Mr. Semon and seconded by Mr. Eddy to approve the MTSA/ROSS Lowries Run Proposed Operating Budget for Year 2020, as prepared by the Business Manager. This motion is to be contingent upon approval by the Ross Township Board of Commissioners. *All members present voted “Aye” and the motion carried.*

PURCHASE ONE (1) 6-INCH PENN VALLEY DOUBLE DISC PUMP AND ASSOCIATED EQUIPMENT UNDER PA COSTAR CONTRACT: Mr. Blakley prepared a memo for Board consideration for the purchase of a replacement Thickener Underflow Pump for the Pine Creek Plant.

After discussion, a motion was made by Mr. Eddy and seconded by Mr. Forsey to approve the purchase of one (1) 6 inch Penn Valley Double Disc Pump, Model No. 6DDSX107CNU-MK1 and associated equipment for a total purchase price of \$29,010.00 under PA COSTAR Contract No. 0000370260, as recommended by MTSA Staff. *All members present voted “Aye” and the motion carried.*

SYSTEM REPORTS:

SOLICITOR: Mr. Youngblood reported on the following:

ALCOSAN Transfer Agreement: The Authority has not received any new information concerning the ALCOSAN Transfer Agreement package.

ALCOSAN Consent Decree–Update: The Authority has not received any new information concerning the ALCOSAN Consent Decree.

Right-of-Way Agreement for North Park: Solicitor Brown has prepared for review a draft Easement Agreement to send to the Solicitor for Allegheny County to install the sanitary sewer line through North Park. Solicitor Brown has spoken with the Solicitor for the County concerning the additional language they wanted in the agreement.

Mr. Youngblood reviewed the modifications to the Easement Agreement with the Board. After discussion, Board consensus was expressed for Solicitor Brown to proceed with forwarding the Easement Agreement to the County Solicitor for review.

KLH ENGINEERS, INC. ENGINEER'S REPORT: Engineer Tissue provided an update on the following items:

A & B STP & Pump Station Conversion/Peebles Pump Station Upgrade: Engineer Tissue reported KLH Engineers has submitted the Part II Permit to the Pennsylvania Department of Environmental Protection (PADEP) for review. KLH Engineer has prepared a letter to address the comments received from PADEP with regard to the NPDES permit.

KLH Engineers is preparing the additional easement descriptions for the installation of the short gravity sanitary sewer line. This information will be forwarded to Solicitor Brown for review.

Pine Creek WWTF Phase I Expansion: Engineer Tissue reported KLH Engineers continues to work on design of the pipe tunnels, refining blower building layout, site work plans and development of the electrical design for the Pine Creek Waste Water Treatment Facility expansion project. Engineer Tissue advised that the Part II Permit Application is still on schedule to be submitted to the PADEP by the end of the year.

The next Design Progress Meeting is scheduled for Tuesday, December 17, 2019.

Green Revitalization of Our Waterways (GROW) Program-Cycle 4 Status: Engineer Tissue of KLH Engineers reported that the GROW grant requested by the Authority has been approved by ALCOSAN in the amount of \$251,394.24, representing 85% of the total eligible cost of \$295,785.05. KLH Engineers has presented a proposal to assist MTSA in meeting grant requirements for reimbursement. KLH Engineers and MTSA will begin to move forward with the work on the project.

Longvue No. 2 Part II Permit: KLH Engineers has received comments from the Pennsylvania Department of Environmental Protection on the Part II Permit application that will need to be addressed. KLH Engineers along with MTSA Staff met to develop a permanent plan to address the need for emergency power to operate the UV system at the Longvue No. 2 Sewage Treatment Plant should a power outage occur. This information will be forwarded to PADEP for review.

PADEP has also requested additional flow data to verify the information previously submitted.

H2O Grant: KLH Engineers will prepare and submit an H2O Grant Application for funding related to the Pine Creek Wastewater Treatment Plant Long Term Control Project. Grant funding priority is typically tied to economic benefits. KLH Engineers and MTSA will meet to discuss the grant requirements. The future development in the service area will be stressed in the grant application.

A resolution will be prepared for Board consideration and action at the Authority's November 21, 2019 Reconvened Meeting. The deadline for grant application submission is December 13, 2019. The executed resolution should be delivered as soon as possible.

Executive Director's Report: Mr. Youngblood reported on the following:

MTSA Development Operation-Update: Mr. Aufman prepared for Board review a copy of the Sanitary Sewer Permit and Tap Fee Report summarizing the figures for the month of October. The updated Current Development Projects Report dated November 6, 2019, listing the construction projects occurring throughout the MTSA service area was also provided.

Mr. Aufman prepared and submitted the Tap Fee Monitoring Agreements Report of the tap fees paid by area establishments.

Mr. Aufman will contact the Allegheny County Conservation District to receive an update on the repair of the blocked culvert located in McCandless Crossings.

Field Operation & Maintenance: Mr. Stupy reviewed with the Board the Field Operation & Maintenance Report.

The Televising and Cleaning Crews have been working together to finish the 2019 Lowries Run Schedule.

The Maintenance Crew with help from Plant Personnel has completed the installation of a new drive gear on the Pista grit remover at Longvue No. 1 Plant.

The Manhole Crew has been raising buried manholes throughout the system. They have installed two self-leveling castings on West Ingomar Road.

The Garage Mechanics have serviced a 60-kw generator and mounted it on a new trailer.

The Authority has purchased a 48-inch box and pan brake from Federal Surplus.

Plants Operation Report: Mr. Blakley reviewed the Plants Operation Report.

Mr. Bricker prepared and submitted for Board review the rainfall data on the flows experienced at the Longvue No. 1, Longvue No. 2, A & B and Pine Creek Sewage Treatment Plants as a result of the rain event that occurred October 30th through November 1, 2019.

Plant personnel repaired a motor starter on a pump at the A & B Plant.

Plant personnel cleaned Tank No. 2 and repaired diffusers at the Pine Creek Plant.

Mr. Bricker provided for Board review pictures taken from a recent tour of Flottweg Separation Technology, Inc. manufacturing plant located out of Cincinnati, Ohio. During his visit he met with personnel to discuss polymer fine tuning and equipment performance testing.

Personnel designed a plan to install two permanent airline pipes at the plant located in Ohio Township.

Draft MTSA Operating Budget 2020: Mr. Giancola, Business Manager provided for Board review the proposed Draft MTSA Operating Budget for 2020. The proposed Operating Budget will be discussed in more detail at the November 21, 2019 Work Session Meeting.

Mr. Giancola explained that the proposed 2020 Operating Budget will include a residential user charge increase of \$.15 cents per 1000 gallons of water consumed and a non-residential user charge increase of \$.15 cents per 1000 gallons of water consumed. The major increase in the budget is due to the ALCOSAN rate increase effecting approximately 5000 MTSA customers in the Lowries Run system. ALCOSAN's increase to the Authority will represent approximately a \$300,000.00 increase in our annual cost.

Wet Weather Issues: 3 Rivers Wet Weather forwarded a status update for November 2019. The 3 Rivers Wet Weather Conference will be held November 13th and November 14th, 2019 at the Monroeville Convention Center. This conference is very beneficial to the Authority, since it provides the opportunity for employees to obtain contact credit hours towards their operator licenses from the Pennsylvania Department of Environmental Protection.

Allegheny County Conservation District: Mr. Youngblood provided a copy of the new fee schedule from the Allegheny County Conservation District to become effective December 1, 2019. The fee increase is approximately double the cost in 2019.

Stonebrooke Project-Update: MTSA and KLH Engineers will meet with Mr. Schwartz of the Pennsylvania Department of Environmental Protection to discuss permit issues.

Articles of Interest: Mr. Youngblood reviewed several items of interest published in the October 2019 edition of the "The Authority," Pennsylvania Municipal Authorities Association magazine concerning the Sunshine Act, PFAS and Media Long Term Storage.

Town of McCandless-Update: Mr. Riley will provide his recommendations to Town of McCandless Manager concerning Board Member Reappointments.

Recess to Reconvene on November 21, 2019: A motion was made by Mr. Semon and seconded by Mr. Eddy to recess the November 7, 2019 Regular Meeting to reconvene on November 21, 2019 to consider adoption of a Resolution for a H2O Grant and any other business that may come before the Board at that time. There being no further business to come before the board the meeting ended at 9:14 p.m. **Motion Carried.**

EAK/11/20/2019