

THE McCANDLESS TOWNSHIP SANITARY AUTHORITY

THE REGULAR MEETING

MINUTES – OCTOBER 3, 2019

MEETING NO. 12

CALL TO ORDER – The Regular Meeting of the McCandless Township Sanitary Authority Board of Directors was held on Thursday, October 3, 2019 at the Authority’s Administration Building, 418 Arcadia Drive, Pittsburgh, Pennsylvania 15237. Chairman Riley called the meeting to order at 7:32 p.m.

ROLL CALL – Mr. Riley, Chairman called roll. Authority Board Members present were Patrick Semon, Christopher Eddy, James Forsey. Absent: William Kirk. William McKim, Town of McCandless attended on behalf of Mr. Kirk.

Also present were: Ronald Brown, Solicitor of Dickie, McCamey, Chilcote, P.C.; Eric Tissue, Engineer of Record, KLH Engineers, Inc.; William Youngblood, Executive Director; Dennis Blakley, Director of Operations; Anthony Giancola, Business Manager; Raymond Aufman, Development/Administrative Manager; Mike Stupy, Superintendent; Ed Bricker, Plant Manager-Absent and Elizabeth Keast, Recording Secretary.

INVOCATION: Mr. Eddy gave the invocation.

PLEDGE OF ALLEGIANCE: Mr. Riley led the Board and staff in the Pledge of Allegiance.

PUBLIC COMMENTS: Mr. Riley reported that there were no public comments.

COMMUNICATIONS: Secretary Eddy reported that there were no communications.

RECOMMEND THE FOLLOWING BE PLACED IN MOTION:

MINUTES OF THE REGULAR MONTHLY MEETING OF SEPTEMBER 5, 2019: Motion was made by Mr. Semon and seconded by Mr. Eddy to approve the Minutes of the Regular Monthly Meeting of September 5, 2019, as submitted to each Board Member. *All members present voted “Aye” and the motion carried.*

LIST OF BILLS OF OCTOBER 3, 2019: Mr. Semon, Treasurer reviewed with the Board the List of Bills Report for the period of September 5th through October 3rd, 2019, totaling \$619,591.57. Mr. Semon also reviewed the summary sheet to the List of Bills of the top 25 payments.

Motion was made by Mr. Eddy and seconded by Mr. Forsey to approve for payment the List of Bills Report for the period of September 5th through October 3rd, 2019, as presented to each Board Member. *All members present voted “Aye” and the motion carried.*

PROPOSAL TO PREPARE THE SEWER SYSTEM ANNUAL REPORT: Motion was made by Forsey and seconded by Mr. Semon to approve the proposal to prepare the Sewer System Annual Report as required under the Authority's Trust Indenture for Revenue Bonds, Series of 2016, as submitted by KLH Engineers, Inc. for a not to exceed fee of \$3,000.00. *All members present voted "Aye" and the motion carried.*

The Sewer System Annual Report will reflect the requirement for content per section 7.14 of the Trust Indenture. The report will be sent to the bank as required by the bond issue.

RESOLUTION NO. 591: Motion was made by Mr. Semon and seconded by Mr. Eddy to adopt Resolution No. 591, A Resolution of the Board of Directors of the McCandless Township Sanitary Authority, authorizing the new Business Manager of the Authority to execute all documents required by PNC Capital Markets, LLC., and other approvals on behalf of the McCandless Township Sanitary Authority. *All members present voted "Aye" and the motion carried.*

RESOLUTION NO. 592: Motion was made by Mr. Eddy and seconded by Mr. Forsey to adopt Resolution No. 592, A Resolution of the Board of Directors of the McCandless Township Sanitary Authority, authorizing the new Business Manager of the Authority to execute all documents required by PNC Investments LLC., and other approvals on behalf of the Lowries Run Operating Committee. This Resolution is contingent upon approval by the Ross Township Board of Commissioners. *All members present voted "Aye" and the motion carried.*

RESOLUTION NO. 593: Motion was made by Mr. Forsey and seconded by Mr. Semon to adopt Resolution No. 593, A Resolution of the Board of Directors of the McCandless Township Sanitary Authority, authorizing the new Business Manager of the Authority to execute all documents required by PNC Financial Services Group, Inc., and other approvals on behalf of the Bear Run Operating Committee. This Resolution is contingent upon approval by the Ohio Township Sanitary Authority. *All members present voted "Aye" and the motion carried.*

SYSTEM REPORTS:

SOLICITOR: Solicitor Brown reported on the following:

ALCOSAN Transfer Agreement: Solicitor Brown reported that the Authority has not received any new information with regard to the ALCOSAN Transfer Agreement package previously sent to the Authority.

Mr. Youngblood advised the Board that Representatives from ALCOSAN are scheduled to visit the Authority on Friday, October 18, 2019 to tour our operation.

ALCOSAN Consent Decree–Update: Mr. Youngblood provided a copy of ALCOSAN's modified Consent Order between the Allegheny County Sanitary Authority, the United States Environmental Protection Agency and the Allegheny County Health Department. The document and exhibits are available for review on ALCOSAN's website.

Further discussion will be held concerning the ALCOSAN Consent Decree at the October 17, 2019 Work Session Meeting.

Right-of-Way Agreement for North Park: Solicitor Brown received an email from the Assistant Solicitor for the County late this afternoon concerning the Right-of-Way Easement Agreement for North Park. The County Parks agrees with characterizing the agreement as an easement agreement. There are a few additional items County Parks is proposing to be included in the agreement. Solicitor Brown will discuss this information with MTSA Staff. The Authority has sent a sketch of the alternate route that would minimize the disruption to the park.

Stream Mitigation Determination Research: Solicitor Brown continues to research case law regarding the issue of protecting our trunk lines within the vicinity of a stream bank. At this time, there is no additional information. Solicitor Brown will continue to review case law or Pennsylvania general court supported law regarding this issue.

Announcement of Executive Session: Chairman Riley announced that the Board went into an executive session at 8:02 p.m. to discuss pending litigation matters. The Board returned to the Regular Meeting and went back on the record at 8:15 p.m.

KLH ENGINEERS, INC. ENGINEER'S REPORT: Engineer Tissue provided an update on the following items:

A & B STP & Pump Station Conversion/Peebles Pump Station Upgrade: Engineer Tissue reported the Act 537 Special Study was approved by the Pennsylvania Department of Environmental Protection (PADEP). KLH Engineers will submit the Part II Permit for the project next week. KLH Engineers has submitted comments requested from the Allegheny County Conservation District concerning the project.

KLH Engineers has completed the easement description to be sent to Solicitor Brown to prepare the right-of-way easement agreements. KLH Engineers is in the process of addressing the comments on the letter received from PVE Engineering on behalf of the Town of McCandless with regard to land development compliance at the Peebles Pump Station site.

Pine Creek WWTF Phase I Expansion: Engineer Tissue reported that design efforts continue on the pipe tunnels, refining blower building layout, site work plans and development of the electrical design for the Pine Creek Waste Water Treatment Facility expansion project. The next Progress Meeting is scheduled for Tuesday, October 15, 2019.

Green Revitalization of Our Waterways (GROW) Program-Cycle 4 Status: Engineer Tissue of KLH Engineers reported that the GROW grant requested by the Authority has been approved by ALCOSAN in the amount of \$251,394.24, which represents 85% of the total eligible cost of \$295,785.05. The next step is for the Authority to execute the Program Grant Agreement within 45 days from the date of the award letter of September 27th, 2019.

At this time, a motion was made by Mr. Eddy and seconded by Mr. Semon to authorize the appropriate officers of the McCandless Township Sanitary Authority to accept the Green Revitalization of Our Waterways (GROW) Program, Cycle 4 Grant and execute the GROW Grant Agreement. *All members present voted “Aye” and the motion carried.*

Village Drive/Stonebrook Project: Engineer Tissue explained that the emergency permit for the Village Drive/Stonebrook Project was denied for Phase II. The Allegheny County Conservation District requested a more detailed E & S Plan and Narrative. KLH Engineers prepared and submitted the information directly to Mr. Gordon at Allegheny County Conservation District last week.

Mr. Tissue reported that the General Permit (GP-3) for the first phase of the project was approved.

The stream bank continues to erode and the issue will continue with the increased rainfall and higher stream flows.

Longvue No. 2 Part II Permit: KLH Engineer has submitted the Part II Permit Application for the UV system at Longvue No. 2 to the Department of Environmental Protection for review.

MTSA and KLH Engineers will contact Mr. Schwartz at the Pennsylvania Department of Environmental Protection to schedule a meeting to discuss outstanding issues.

Executive Director’s Report: Mr. Youngblood reported on the following:

MTSA Development Operation-Update: Mr. Aufman provided for Board review a copy of the Sanitary Sewer Permit and Tap Fee Report prepared by the development office summarizing the figures for the month of September. Mr. Aufman also reviewed with the Board the updated Current Development Projects Report listing the construction projects occurring throughout the MTSA service area.

Field Operation & Maintenance: Mr. Stupy reviewed the Field Operation & Maintenance Report.

Longvue No. 3, Cured-In-Place Pipe Lining (CIPP) Project: MTSA Lines Crew completed the cured-in-place pipe lining project in the Longvue No. 3 watershed. The crew has finished coating all the brick manholes within the watershed.

The Lines Crew has started the C.I.P.P. spot repairs in the Peebles Pump Station watershed. MTSA personnel have prepared a list of the repairs outlining the deficiencies in the area. The crew will begin to perform spot repairs with the cured-in-place pipe lining and then follow up with the manhole coatings.

The Jet Cleaning Crew has approximately seven (7) line segments remaining to complete on the 2019 Root Cutting Map out of a total of approximately 500 line segments.

The Lines Crew has been working at the Pine Creek Plant to replace the old eroded concrete walkways. The crew has begun to mobilize equipment to the Stonebrook/Village Drive area to proceed with repairs.

The Maintenance Crew has replaced two (2) aging ductile iron suction pipes with PVC pipe at the Sewickley Hills Pump Station.

Plants Operation Report: Mr. Blakley reviewed the Plants Operation Report.

MTSA Personnel have been working on the mixed liquor suspended solids waste pump installed at the Pine Creek Plant. A portable meter has been installed and will allow personnel to receive accurate readings.

MTSA personnel have cleaned the empty tank at the Longvue No. 1 Plant and replaced the diffusers. The tank is now ready for operation.

A & B Plant personnel have been working on repairing the corroded influent boxes on the tanks. The Pump Station lid has been cleaned and resealed.

MTSA personnel have replaced the digester and process tank diffusers at the Kilbuck Run Plant in Ohio Township.

Hampton Township Stormwater Regulations: Mr. Blakley reported that the Authority received a letter dated September 23, 2019, from Hampton Township concerning proposed Stormwater Regulations. Hampton Township is in the process of implementing a fee for stormwater management. MTSA Representative attended a meeting held by Hampton Township on October 2, 2019 regarding the proposed stormwater regulations and fees. Gateway Engineers is the firm conducting the study and analyzing the impervious surfaces on properties to determine the amount of area each parcel contributes to stormwater runoff in the Township.

Hampton Township included a letter setting the preliminary total annual storm water fee for the Pine Creek Treatment Plant located in Hampton Township at \$4,830.00 a year. The Authority does not believe the impervious surface area included in the calculation is correct.

After Staff review it was determined that the Authority's annual fee should be calculated at \$2,530.00. The Authority will appeal the fee proposed by Hampton Township through the appeal process.

ALCOSAN Meeting-September 19, 2019: Mr. Youngblood provided a copy of the material received at the ALCOSAN Meeting he attended on September 19, 2019 as well as a newsletter explaining the major issues detailed in their consent order.

The U. S. Environmental Protection Agency and ALCOSAN held the meeting to share information on the modified consent decree and the Clean Water Plan with municipal representatives.

Mr. Giancola Business Manager is in the process of preparing the 2020 Draft Operating Budgets. The Authority will need to review customer rates due to the 2020 increase received from ALCOSAN.

2020 Draft MTSA Operating Budget and Ten Year Plan: Mr. Giancola, Business Manager provided for Board review a copy of the proposed Draft 2020 MTSA Operating Budget. MTSA Staff provided for review a copy of the proposed Ten Year Routine Maintenance and Capital Expenditures Plans. These plans will be discussed in more detail at the October 17, 2019 Work Session Meeting.

Mr. Giancola explained that the 2020 MTSA Operating Budget will need to be approved at the December Meeting to be included with the Annual Engineer's Report approved at the end of the year.

Business Manager Giancola is in the process of preparing the 2020 Draft Lowries Run Joint Operating Budget to present for review at the October 17, 2019 Work Session Meeting.

Allegheny County Conservation District New Fees: The Authority is in receipt of a letter from the Allegheny County Conservation District detailing the new fee structure effective December 1, 2019.

2019 WEFTEC Conference & Trade Show-Update: Mr. Eddy and Mr. Bricker provided information from their trip to the 2019 WEFTEC Conference in Chicago, Illinois, on September 23rd and September 24th, 2019. They viewed equipment and systems proposed for installation at the Pine Creek Plant expansion. They also met with several manufacturers and SCADA System suppliers at the conference to view their equipment. The focus was on components and systems that will be incorporated into the Pine Creek Plant design.

Mr. Eddy provided for Board review pictures of the equipment viewed at the conference.

Wet Weather Issues: 3 Rivers Wet Weather forwarded a status update on the wet weather issues for October 1, 2019. The memo included updates on the ALCOSAN Consent Decree, ALCOSAN's regionalization plan and discussions concerning the next round of municipal consent orders.

Unfinished Business: There was no unfinished business.

New Business: Solicitor Brown reported that the Pittsburgh Post-Gazette will be changing to three days of printed newspaper publication. This will be limiting when it comes to legal advertising requirements. The Municipality Authorities Act requires public notices to be published in a newspaper of general circulation.

Adjournment: A motion was made by Mr. Semon and seconded by Mr. Eddy to adjourn the October 3, 2019, Regular Meeting. There being no further business to bring before the Board the meeting recessed at 9:28 p.m. **Motion Carried.**

Eak/10/16/2019