

THE McCANDLESS TOWNSHIP SANITARY AUTHORITY  
PITTSBURGH, PA  
ITEMS FOR CONSIDERATION AND ACTION  
ORGANIZATIONAL AND REGULAR MONTHLY MEETING  
JANUARY 9, 2025 AT 7:00 P.M.

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- I. CALL TO ORDER
- II. ROLL CALL
- III. INVOCATION by Mr. Eddy
- IV. PLEDGE OF ALLEGIANCE TO THE FLAG
- V. PUBLIC COMMENT
- VI. COMMUNICATIONS

•Notification of Appointment by the Council of the Town of McCandless of Thomas Merski.  
*(Attached to Agenda)*

- VII. **ELECTION OF OFFICERS TO THE AUTHORITY BOARD FOR THE YEAR 2025**  
(Acting Chairman requests Solicitor Brown to assume the position of temporary Chairman to conduct the election of officers to the Authority Board).

Temporary Chairman to entertain motions to elect Officers to the following positions on The McCandless Township Sanitary Authority Board for the year 2025.

Chairman  
Vice Chairman  
Secretary  
Treasurer  
Assistant Treasurer

- VIII. **RECOMMENDED MOTIONS TO APPOINT PROFESSIONAL SERVICES:**

**Solicitor:** Dickie, McCamey, Chilcote, P.C., to provide legal services, represented by Ronald J. Brown, Esquire, as Solicitor for the calendar year 2025 based on the fee schedule attached hereto. ***(TAB 6.1)***

**Engineer of Record:** KLH Engineers, Inc. to provide engineering services, represented by Kevin Creagh, P.E. as Engineer of Record for the calendar year 2025 based on the fee schedule attached. ***(TAB 7.1)***

**Auditor:** Motion to appoint Maher Duessel to provide professional services as auditors for the year 2025 in an amount of \$ \_\_\_\_\_ for the Authority, \$ \_\_\_\_\_ for the LROC.

**Insurance Agent:** Motion to appoint The HDH Group, Inc., as the Insurance Agent effective January 1, 2025, for policy period January 1, 2025 to January 1, 2026 for the following policies:

Property  
Equipment Breakdown  
Inland Marine  
Crime Coverage  
General Liability  
Fire & Damage  
Automobile Liability & Physical Damage  
Commercial Excess Liability

**Insurance Carrier:** Motion to ratify the acceptance of the following policies covered by the MRM Property & Liability Trust, managed by The HDH Group, Inc. for an estimated annual premium of \$145,858.00, effective January 1, 2025, for policy period January 1, 2025 to January 1, 2026.

Property  
Equipment Breakdown  
Inland Marine  
Crime Coverage  
General Liability  
Fire & Damage  
Automobile Liability & Physical Damage  
Commercial Excess Liability

**Workers' Compensation Carrier:** Motion to appoint Municipal Risk Management (MRM) as the Authority's Workers' Compensation Insurance Carrier for coverage for an estimated annual premium of \$152,373.00, effective January 1, 2025 through December 31, 2026.

Approve/Table the Public Officials Liability Insurance Policy through Simpson & McCrady, LLC, policy term 1/31/2025 to 1/31/2026 for an annual premium of \_\_\_\_\_.

**Official Publication:** Motion to appoint The Pittsburgh Post-Gazette as the Official Publication for the Year 2025.

**Operational Appointments for the Year 2025:** Motion to appoint William Youngblood as Executive Director and Assistant Secretary to the Board of Directors for the Year 2025.

**Lowries Run Operating Committee (LROC) – Appointment of Representatives for the Year 2025:** Motion to appoint \_\_\_\_\_ and \_\_\_\_\_ to serve as Representatives with \_\_\_\_\_ to serve as alternate Representative of The McCandless Township Sanitary Authority to the Lowries Run Operating Committee for the Year 2025.

**Bear Run Operating Committee (BROC)–Appointment of Representatives for Year 2025:** Motion to appoint \_\_\_\_\_ and \_\_\_\_\_ to serve as representatives of The McCandless Township Sanitary Authority to the Bear Run Operating Committee for the Year 2025.

**Pension Plan Committee and Plan Administrator- Appointment of Representatives for the Year 2025:** Motion to appoint \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ to serve as Representatives, with \_\_\_\_\_ to serve as alternate Representative, to the Pension Plan Committee for the Year 2025 and to appoint Anthony Giancola, to serve as Plan Administrator to the Pension Plan Committee for the Year 2025.

IX. CONSIDER THE FOLLOWING BE PLACED IN MOTION:

1. Consider a motion to approve the Minutes of the Regular Monthly Meeting of December 5, 2024, and the Reconvened Meeting of December 19, 2024, as submitted to each Board Member. **(TAB 1)**
2. Consider a motion to approve for payment the List of Bills dated January 9, 2025, as submitted to each Board Member. **(TAB 2)**
3. Consider motion to approve Application and Certificate for Payment No. 30, submitted by Merit Electrical Group, Inc., in the amount of \$72,176.66, dated 12/25/2024, for Contract 110-Electrical Construction, for the Pine Creek WWTP Phase I Improvements, as recommended by KLH Engineers, Inc. **(TAB 3)**
4. Consider a motion to accept the sanitary sewerage facilities at the Marshall Trails South Development for the installed cost of \$52,037.00, as recommended by the Development Department.
5. Consider a motion to approve the Annual Engineering Report prepared by KLH Engineers, Inc. with 2024/2025 Operating Budget for the McCandless Township Sanitary Authority's Sewer System. **(TAB 4)**

X. SYSTEMS REPORTS

A. SOLICITOR **(TAB 5)**

1. Reappointment Letter 2025
2. ALCOSAN Regionalization Transfer Agreement
3. Lease Agreement **(TAB 6)**

B. ENGINEER - **KLH Engineers, Inc.:** **(TAB 7)**

1. Pine Creek WWTP – Phase I Expansion - Update
2. Longvue No. 2 – Copper Study
3. 2023 Grow Grant – Fox Ridge Plan
4. Chapter 94 Reports

C. EXECUTIVE DIRECTOR (*TAB 8*)

1. MTSA Development Operation
  - Sanitary Sewer Permit and Tap Fee Report
  - Current Development Projects
  - Year End Sanitary Sewer Permit Review
2. MTSA Maintenance/Field Operation Report
  - Winter Work Schedule
  - Pine Creek Flume Blower Project
3. MTSA Plant Operation Report
  - Pine Creek Plant – Process Update
    - Rehabilitation of old section
  - Form 43 Annual Sludge Analysis
  - Annual Chapter 94 Reports
  - LV#1 Security Update
4. Consultant – Update
  - Pine Creek WWTP – Upgrade
5. Employee Year-End Meeting – January 13, 2025 at 2:00 p.m.

D. CHAIRMAN/BOARD MEMBERS

1. Longvue No. 2 Plant Copper Committee Meeting – January 9, 2025
2. Town of McCandless - Update

XI. UNFINISHED/NEW BUSINESS

XII. ADJOURNMENT (RECONVENE)

**SCHEDULE OF EVENTS & MEETINGS:**

January 23, 2025, Work Session Meeting 7:00 p.m.

February 6, 2025, Regular Meeting 7:00 p.m.

February 20, 2025, Work Session 7:00 p.m.

March 6, 2025, Regular Meeting 7:00 p.m.

March 20, 2025, Work Session Meeting 7:00 p.m.