

THE McCANDLESS TOWNSHIP SANITARY AUTHORITY
PITTSBURGH, PA
ITEMS FOR CONSIDERATION AND ACTION
ORGANIZATIONAL AND REGULAR MONTHLY MEETING
JANUARY 5, 2023 AT 7:00 P.M.

- I. CALL TO ORDER
- II. ROLL CALL
- III. INVOCATION by Mr. Semon
- IV. PLEDGE OF ALLEGIANCE TO THE FLAG
- V. PUBLIC COMMENT
- VI. COMMUNICATIONS

- Notification of Appointment by the Council of the Town of McCandless of Christopher Eddy. (*Attached to Agenda*)

- Thank You Memo from Staff and Employees (*Attached to Agenda*)
 - Christmas Luncheon
 - Christmas Dinner Party

- VII. **ELECTION OF OFFICERS TO THE AUTHORITY BOARD FOR THE YEAR 2023**
(Acting Chairman requests Solicitor Brown to assume the position of temporary Chairman to conduct the election of officers to the Authority Board).

Temporary Chairman to entertain motions to elect Officers to the following positions on The McCandless Township Sanitary Authority Board for the year 2023.

Chairman
Vice Chairman
Secretary
Treasurer
Assistant Treasurer

- VIII. **RECOMMENDED MOTIONS TO APPOINT PROFESSIONAL SERVICES**

Solicitor: Dickie, McCamey, Chilcote, P.C., to provide legal services, represented by Ronald J. Brown, Esquire, as Solicitor for the year 2023 based on the fee schedule attached hereto. (*TAB 6.1*)

Engineer of Record: KLH Engineers, Inc. to provide engineering services, represented by Kevin Creagh, P.E. as Engineer of Record for the year 2023 based on the fee schedule attached. (*TAB 7.1*)

Auditor: Motion to appoint Maher Duessel to provide professional services as auditors for the year 2023 in an amount of \$24,000.00 for the Authority, \$4,500.00 for the LROC.

Insurance Agent: Motion to appoint The HDH Group, Inc., as the Insurance Agent effective January 1, 2023, for policy period January 1, 2023 to January 1, 2024 for the following policies:

- Property
- Equipment Breakdown
- Inland Marine
- Crime Coverage
- General Liability
- Fire & Damage
- Automobile Liability & Physical Damage
- Commercial Excess Liability

Insurance Carrier: Motion to ratify the acceptance of the following policies covered by Argonaut Great Central Insurance Company for the MRM Property & Liability Trust, managed by The HDH Group, Inc. for an estimated annual premium of \$138,441.00, effective January 1, 2023, for policy period January 1, 2023 to January 1, 2024.

- Property
- Equipment Breakdown
- Inland Marine
- Crime Coverage
- General Liability
- Fire & Damage
- Automobile Liability & Physical Damage
- Commercial Excess Liability

Appoint Municipal Risk Management (MRM) as the Authority's Workers' Compensation Insurance Carrier for coverage for an estimated annual premium of \$132,465.00, effective January 1, 2023 through December 31, 2024.

Approve/Table the Public Officials Liability Insurance Policy through Simpson & McCrady, LLC, policy term 1/31/2023 to 1/31/2024 for an annual premium of _____.

Official Publication: Motion to appoint The Pittsburgh Post-Gazette as the Official Publication for the Year 2023.

Operational Appointments for the Year 2023: Motion to appoint William Youngblood as Executive Director and Assistant Secretary to the Board of Directors for the Year 2023.

Operational Appointments for the Year 2023-Continued:

Lowries Run Operating Committee (LROC) – Appointment of Representatives for the Year 2023: Motion to appoint _____ and _____ to serve as Representatives with _____ to serve as alternate Representative of The McCandless Township Sanitary Authority to the Lowries Run Operating Committee for the Year 2023.

Bear Run Operating Committee (BROC)–Appointment of Representatives for Year 2023: Motion to appoint _____ and _____ to serve as representatives of The McCandless Township Sanitary Authority to the Bear Run Operating Committee for the Year 2023.

Pension Plan Committee and Plan Administrator- Appointment of Representatives for the Year 2023: Motion to appoint _____, _____, and _____ to serve as Representatives, with _____ to serve as alternate Representative, to the Pension Plan Committee for the Year 2023 and to appoint Anthony Giancola, to serve as Plan Administrator to the Pension Plan Committee for the Year 2023.

IX. CONSIDER THE FOLLOWING BE PLACED IN MOTION:

1. Consider a motion to approve the Minutes of the Regular Monthly Meeting of December 1, 2022, and the Reconvened Meeting of December 15, 2022, as submitted to each Board Member. **(TAB 1)**
2. Consider a motion to approve for payment the List of Bills dated January 5, 2023, as submitted to each Board Member. **(TAB 2)**
3. Consider a motion to approve 2023 McCandless Township Sanitary Authority Operating Budget inclusive of a 3.5% increase on employee wage classifications, effective first full pay of January 2023. **(TAB 3)**
4. Consider a motion to approve Contractor’s Application for Payment No. 11, submitted by Global Heavy Corp., in the amount of \$801,113.07 dated 12/30/2022, for the Pine Creek WWTP-Improvements Phase I Contract 2021-109-General/Mechanical, recommended by KLH Engineers, Inc. **(TAB 4)**
5. Consider motion to approve Application and Certificate for Payment No. 9, submitted by Merit Electrical Group, Inc., in the amount of \$10,674.50, period 12/25/2022, for Contract 110-Electrical Construction, for the Pine Creek WWTP Phase I Improvements, as recommended by KLH Engineers, Inc. **(TAB 4)**
6. Consider motion to approve Application and Certificate for Payment No. 6, submitted by Spartan Construction Services, Inc. in the amount of \$36,339.69, period to 12/31/2022, for Contract No. 112-General/Mechanical Construction, A & B Pump Station Conversion, as recommended by KLH Engineers, Inc. **(TAB 4)**

7. Adopt Resolution No. 615, A Resolution of the Board of Directors of the McCandless Township Sanitary Authority, Allegheny County, Pennsylvania, Adopting New Tapping Fees as Authorized and Permitted by Section 5607 (d) of the Act of June 19, 2001 (P.L. 287, No. 22), Known as the Municipality Authorities Act of 2001, as Amended by Act 57 of 2003, effective immediately. **(TAB 5)**
8. Adopt Resolution No. 616, A Resolution of the Board of Directors of the McCandless Township Sanitary Authority, Allegheny County, Pennsylvania, Amending Fee Schedule A and B, Listing Customer and Developer Sewer Related Fees effective immediately. **(TAB 5)**

X. SYSTEMS REPORTS

A. SOLICITOR **(TAB 6)**

1. Reappointment Letter 2023
2. ALCOSAN Regionalization Transfer Agreement – Meeting Request
3. Lowries Run Operating Committee Meeting – January 17, 2023
 - ALCOSAN Transfer Agreement Review

B. ENGINEER - **KLH Engineers, Inc.:** **(TAB 7)**

1. Reappointment Letter 2023
2. Pine Creek WWTP – Phase I Expansion - Update
3. A&B Pump Station & Forcemain
4. Longvue No. 2 – Copper Study
5. Lowries Run - SSO Removal Project

C. EXECUTIVE DIRECTOR **(TAB 8)**

1. MTSA Development Operation
 - Sanitary Sewer Permit and Tap Fee Report
 - Current Development Projects
 - Year End Sanitary Sewer Permit Review
2. MTSA Maintenance/Field Operation Report
 - Maintenance Facility – New Service Vehicle
 - Winter Work Schedule
3. MTSA Plant Operation Report
 - Pine Creek Plant – Construction Activities
 - Form 43 Annual Sludge Analysis
 - Annual Chapter 94 Reports
4. Cold/Wet Weather Issues
5. Grant Request - Update

D. CHAIRMAN/BOARD MEMBERS

1. Town of McCandless - Update

XI. UNFINISHED/NEW BUSINESS

XII. ADJOURNMENT (RECONVENE)

SCHEDULE OF EVENTS & MEETINGS:

January 17, 2023, Lowries Run Operating Committee Meeting at 9:30 a.m.

January 19, 2023, Work Session Meeting 7:00 p.m.

February 2, 2023, Regular Meeting 7:00 p.m.

February 16, 2023, Work Session 7:00 p.m.

March 2, 2023, Regular Meeting 7:00 p.m.

March 16, 2023, Work Session Meeting 7:00 p.m.