

THE McCANDLESS TOWNSHIP SANITARY AUTHORITY  
PITTSBURGH, PA  
ITEMS FOR CONSIDERATION AND ACTION  
ORGANIZATIONAL AND REGULAR MONTHLY MEETING  
JANUARY 3, 2019 AT 7:30 P.M.

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- I. CALL TO ORDER
- II. ROLL CALL
- III. INVOCATION by Mr. Riley
- IV. PLEDGE OF ALLEGIANCE TO THE FLAG
- V. PUBLIC COMMENT
- VI. COMMUNICATIONS
  - Appointment by the Council of the Town of McCandless of Patrick M. Semon. This appointment will commence January 1, 2019 and will expire December 31, 2023. (*Tab 1*)
  - Thank you card from Staff and Employees regarding the Christmas Dinner Party. (*Tab 1*)
- VII. **ELECTION OF OFFICERS TO THE AUTHORITY BOARD FOR THE YEAR 2019**  
(Acting Chairman requests Solicitor Brown to assume the position of temporary Chairman to conduct the election of officers to the Authority Board).

Temporary Chairman to entertain motions to elect Officers to the following positions on The McCandless Township Sanitary Authority Board for the year 2019.

  - Chairman
  - Vice Chairman
  - Secretary
  - Treasurer
  - Assistant Treasurer
- VIII. **RECOMMENDED MOTIONS TO APPOINT PROFESSIONAL SERVICES**
  - Solicitor:** Dickie, McCamey, Chilcote, P.C., to provide legal services, represented by Ronald J. Brown, Esquire as Solicitor for the year 2019 based on the fee schedule attached hereto. (*TAB 5*)
  - Engineer of Record:** KLH Engineers, Inc. to provide engineering services, represented by Eric Tissue, P.E. as Engineer of Record for the year 2019 based on the agreement and fee schedule per their proposal. (*TAB 6*)

**Auditor:** Motion to appoint Maher Duessel to provide professional services as auditors for the year 2019 in an amount of \$21,000.00 for the Authority, \$4,000.00 for the LROC.

**Insurance:** Motion to appoint The HDH Group, Inc., as the Insurance Agent effective January 1, 2019, for policy period January 1, 2019 to January 1, 2020 for the following policies:

- Property
- Equipment Breakdown
- Inland Marine
- Crime Coverage
- General Liability
- Fire & Damage
- Automobile Liability & Physical Damage
- Commercial Excess Liability

Motion to ratify the acceptance of the following policies covered by Argonaut Great Central Insurance Company for the MRM Property & Liability Trust, managed by The HDH Group, Inc. for an estimated annual premium of \$119,070.00, effective January 1, 2019, for policy period January 1, 2019 to January 1, 2020.

- Property
- Equipment Breakdown
- Inland Marine
- Crime Coverage
- General Liability
- Fire & Damage
- Automobile Liability & Physical Damage
- Commercial Excess Liability

Motion to appoint Municipal Risk Management (MRM) as the Authority's Workers' Compensation Insurance Carrier for coverage for an estimated annual premium of \$108,760.00, effective January 1, 2019 through December 31, 2019.

Motion to approve the Public Officials Liability Insurance Policy through HDH Group, Inc. covered by Hudson Insurance Company, policy term 1/31/2019 to 1/31/2020 for an annual premium of \$\_\_\_\_\_.

**Official Publication:** Motion to appoint The Pittsburgh Post Gazette as the Official Publication for the Year 2019.

**Operational Appointments for the Year 2019:** Motion to appoint William Youngblood as Executive Director and Assistant Secretary to the Board of Directors for the Year 2019.

**Lowries Run Operating Committee (LROC) – Appointment of Representatives for the Year 2019:** Motion to appoint R. Thomas Riley and William Youngblood to serve as Representatives with Christopher Eddy to serve as alternate Representative of The McCandless Township Sanitary Authority to the Lowries Run Operating Committee for the Year 2019.

**Bear Run Operating Committee (BROC)–Appointment of Representatives for Year 2019:** Motion to appoint William Youngblood and Christopher Eddy to serve as representatives of The McCandless Township Sanitary Authority to the Bear Run Operating Committee for the Year 2019.

**Pension Plan Committee and Plan Administrator- Appointment of Representatives for the Year 2019:** Motion to appoint R. Thomas Riley, Patrick Semon, and William Youngblood to serve as representatives, with James Forsey to serve as alternate, to the Pension Plan Committee for the Year 2019 and to appoint Chad Alviani, to serve as Plan Administrator to the Pension Plan Committee for the Year 2019.

IX. RECOMMEND THE FOLLOWING BE PLACED IN MOTION:

1. Motion to approve the Minutes of the Regular Monthly Meeting of December 6, 2018, and the Reconvened Meeting of December 20, 2018, as submitted to each Board Member. **(TAB 2)**
2. Motion to approve for payment the List of Bills dated January 3, 2019, as submitted to each Board Member. **(TAB 3)**
3. Motion to approve a 2.5% increase on employee wage classifications, effective first full pay of January 2019.
4. Motion to approve Change Order No. 1, in the amount of \$1,798.00, consisting of changes to Pine Creek Roof Replacement Project contract. Nature of Change, Item 1 for replacement of wood decking on Lime Building and the perimeter wood blocking on 3 canopy roofs for \$3,909.00 and Item No. 2 for a skylight not required in the amount of (-\$2,111.00) submitted by Schultheis Roofing Inc., as described. **(TAB 4)**

X. SYSTEMS REPORTS

A. SOLICITOR **(TAB 5)**

1. Reappointment Letter 2019
2. Alcosan Regionalization Draft Transfer Agreement
3. Allegheny County Health Department – Draft Consent Order/PADEP Update
4. Revised Draft Agreement for Land Fill Site License

B. ENGINEER

**KLH Engineers, Inc.: (TAB 6)**

1. Retainer Activities
2. A & B STP & PS Conversion/Peebles Pump Station Upgrade
3. PC Plant –Upgrade – Minutes Meeting No. 2

C. EXECUTIVE DIRECTOR (TAB 7)

1. MTSA Development Operation
  - Year End Sanitary Sewer Permit Review
  - AHN Pine Agreement Status
2. MTSA Maintenance/Field Operation
  - Winter Work Schedule – Progress Update
  - Televising Peebles Pump Station Service Area – Possible Lining Projects
  - McCandless Crossings Issues
3. MTSA Plant Operation
  - Form 43 Annual Sludge Analysis
  - PC Plant Organic Loading – Update
  - Operational Enhancements – Maintenance Crew
4. Wet Weather Issues
  - 3RWW January 2019 Update
5. PMAA – The Authority Magazine – Update
6. Alcosan Regionalization Informational Meetings

D. CHAIRMAN/BOARD MEMBERS

1. Employee Year End Meeting – January 8, 2019 @ 8:00 a.m. Maintenance Facility

XI. UNFINISHED/NEW BUSINESS

XII. ADJOURNMENT (RECONVENE)

**SCHEDULE OF EVENTS & MEETINGS:**

January 17, 2019, Work Session Meeting 7:30 p.m.  
February 7, 2019, Regular Meeting 7:30 p.m.  
February 21, 2019, Work Session 7:30 p.m.  
March 7, 2018, Regular Meeting 7:30 p.m.  
March 21, 2018, Work Session Meeting 7:30 p.m.